

Activity Report

For

January 1, 2011–December 31, 2011



Berkeley County Planning Commission

Presented By:

Michael Thompson

Planning Director

Approved By:

Berkeley County Planning Commission

March 26, 2012

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INTRODUCTION

This report is prepared in accordance with Chapter 8A; Article 2-11 (9) of the West Virginia Code requiring the Planning Commission to make an annual report to the governing body concerning the operation of the planning commission and the status of planning within Berkeley County.

This report was developed to assist the Berkeley County Council and the residents of the Berkeley County in gauging the performance of the Planning Commission. It is also a tool that can be utilized in determining growth patterns occurring in the County. As such, it may serve as a valuable tool for the Council as well as other agencies in the County in planning for activities and improvements to serve the needs of current and future residents.

ADMINISTRATION

PLANNING COMMISSION

The County Council added two additional citizen members to the Commission in April 2011. The Planning Commission is currently composed of eleven (11) citizen members and one (1) member of the County Council. Each member has been appointed to serve a three (3) year term. The Planning Commission held regular bi-monthly meetings in the Council Chambers, located at 400 West Stephens Street, Martinsburg, West Virginia. In addition to the regularly scheduled meetings, two special meetings were called in accordance with West Virginia Code and Commission By-laws. All meetings were and are open to the public. Table 1 on page 8 of this report lists the membership for 2011 with each member's appointment date and date their current term will expire along with their attendance during 2011.

SAFE AND CLEAN ENFORCEMENT AGENCY

The Safe and Clean Enforcement Agency was created by the County Council as part of the Ordinance for a Clean and Safe County adopted in August 2010. This group is charged with enforcing the ordinance to ensure all residents have the opportunity to enjoy the County's beauty and to provide the tools to fight litter, the accumulation of unsightly debris and refuse, the proliferation of overgrown vegetation and toxic spillage, and control unsafe, hazardous and dilapidated structures. The agency is comprised of the County Engineer, the County Health Officer or designee, the Chief of one of the County fire companies, the Litter Control Officer, and two members at large selected by the County Council. Table 2 on page 9 reflects the meetings held in 2011 and the attendance at the meetings.

STAFF

The year saw a number of organizational changes for the department. Planning began the year as part of the Department of Land Use Planning and Engineering, which was formed in January, 2010. However, in early 2011, the Council voted to separate the planning and engineering functions into individual departments. While the departments were separated, there has continued to be constant communication between the staffs in order to better serve the citizens of the county by providing better customer service to assist residents to understand the numerous planning, engineering and building codes that must be adhered to in order to comply with local, state and federal regulations.

The Planning Department as well and the Engineering and Permitting Department are located in Martinsburg on the second floor of the Dunn Building, at 400 West Stephens Street, and are open to the public Monday through Friday, from 8:00 a.m. to 5:00 p.m.

Planning staff duties continue to focus on customer service to the residents of the County by responding to citizen inquiries and dealing with the review of major and minor subdivisions, land development plans, administering the Flood Plain Ordinance, and Code Enforcement.

In addition, to the day-to-day duties, staff attends all bi-monthly and special meetings of the Planning Commission as well as any work sessions or public hearings required for any special projects of the Commission.

The staff also serves as staff to the Tuscarora and Windewald Zoning Districts Boards of Zoning Appeals.

All records of the Planning Commission are public documents and are open for public inspection in the Planning Commission offices during normal business hours. In the interest of convenience, staff would recommend you call ahead in order that the materials are available for you as some documents are stored in other locations.

STAFF MEMBERS

Director

Stefanie Miller (January 2011-April 2011)

Michael Thompson (August 2011-present)

Planner

Matt Pennington (January 2011-August 2011)

Steve Thomas, AICP (October 2011-present)

Administration

Heather Hamilton

Code Enforcement/Litter Control

Donna Seiler

Additional Staff

Norwood Bentley III, Esquire provides legal counsel to the planning commission and the department.

Kim Shrader, County Engineer and Steve Aberegg, Assistant County Engineer review plan submittals as well as provide inspections of subdivision infrastructure for the planning commission. In addition, the Engineering department is responsible for all storm water management review and permitting.

2011 PLANNING COMMISSION ATTENDANCE RECORD

| Date | 1/10 | 1/24 | 2/7 | 2/28 | 3/14 | 3/28 | 4/11 | 4/25 | 5/9 | 5/23 | 6/6 | 6/13 | 6/27 | 7/11 | 7/25 | 8/8 | 8/22 | 9/12 | 9/19 | 9/26 | 10/11 | 10/24 | 11/7 | 11/21 | 12/5 | 12/19 | |
|--|-----------------------------|------|-----|------|------|------|------|------|-----|------|-----|------|------|------|------|-----|------|------|------|------|-------|-------|------|-------|------|-------|---|
| Jim Whitacre Commissioner | A | P | P | P | P | P | P | P | P | P | P | P | P | A | A | P | P | P | A | A | P | A | A | P | A | P | |
| Donald Fox A-01/03/08 E-12/31/12 | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P | P | P | P | P | P | P | P | P | P | P | |
| H. Daniel Gantt A-01/03/08 E-12/31/12 | P | P | A | P | A | P | A | A | A | A | P | A | P | A | A | A | P | A | A | A | P | A | A | P | A | P | |
| Eric Goff A-01/03/08 E-12/31/12 | P | P | P | P | P | P | P | P | P | P | P | A | A | A | A | A | P | A | A | P | P | P | P | P | P | P | |
| Gary Matthews A-01/03/06 E-12/31/12 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | A | |
| Thomas Conlan A-01/22/07 E-12/31/09 | P | P | A | P | P | P | A | P | P | A | P | A | P | P | P | P | P | A | A | P | P | P | P | P | P | P | |
| Dr. Richard Rauch A-01/18/07 E-12/31/09 | P | P | P | P | P | P | P | P | P | P | P | P | P | P | P | A | P | P | P | P | P | A | P | P | P | P | |
| Ted Bostic A-02/14/08 E-12/14/11 | P | A | P | P | A | A | P | A | P | A | A | P | A | A | P | A | A | A | P | P | A | A | A | P | A | A | |
| Vickana Norton A-03-31-11 E-03/31/14 | Appointed March 31, 2011 | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Bucky Strauch A-07/15/10 E-07/15/13 | P | A | P | P | A | P | P | P | P | P | P | P | A | P | P | P | P | P | A | A | P | A | P | P | P | A | P |
| Clarence (Butch) Pennington A-08/26/10 E-08/26/13 | P | P | P | P | P | P | P | P | P | A | P | P | P | P | P | P | P | P | A | A | P | P | P | P | P | P | |
| Linda Barnhart A-03/10/11 E-03-19-14 | Appointed March 10, 2011 | | | | | | | | | | | | | | | | | | | | | | | | | | |

Special Meetings
A = Appointed
E = Expires

2011 SAFE & CLEAN COUNTY ENFORCEMENT AGENCY ATTENDANCE RECORD

| Date | [2010] | | 1/5 | 2/2 | 3/2 | 4/13 | 5/4 | 6/1 | 7/6 | 8/3 | 9/7 | 10/5 | 11/2 | 12/7 |
|---|-----------------------------|------|-----|-----|--------|------|-----|-----|-----|--------|-----|--------|------|------|
| | 11/19 | 12/8 | | | | | | | | | | | | |
| Donald Fox A-10-01-2010 E-10-01-2013 | P | P | P | P | P | P | | P | | P | | P | | P |
| Gerald Kremer A-10-01-2010 E-10-01-2013 | P | P | P | P | A | A | | P | | P | | P | | P |
| Tommy Newcomb | P | P | P | A | P | A | | A | | P | | P | | P |
| Donna Seiler | P | P | P | P | P | P | | P | | P | | A | | P |
| Kim Shrader | P | P | P | P | P | P | | P | | P | | P | | P |
| Dr. Diana Gaviria Alt Keith Allison | P | P | P | P | P Alt. | P | | P | | P Alt. | | P Alt. | | P |
| No Meeting | A = Appointed / E = Expires | | | | | | | | | | | | | |

WORK PLAN ITEMS AND PROJECTS

Community Rating System

Berkeley County was officially notified in April, 2011 of its acceptance into the Community Rating Program through the National Flood Insurance Program. This designation allows for all county residents that purchase flood insurance to receive a 15% reduction in their flood insurance rates. This completed a process that began in March of 2010. In October, 2011 the County successfully completed the annual recertification process through the Federal Emergency Management Agency (FEMA).

Safe and Clean Agency

The Safe and Clean Agency has been very active since its inception in October 2010 investigating complaints dealing with such things as: open dumps, unfit for human habitation structures, debris, tires, unsafe sanitary facilities and conditions that cause a dwelling to be unsafe. These complaints come from the public, Department of Environmental Protection, Department of Highways, Animal Control and the Sheriff's Department. Over 500 Notices of Violation were issued in 2011, but no citations as the goal is to work with people to correct the problems. As of the end of the year, twenty-six (26) open files have been taken to the Safe and Clean Agency and ten cases have gone before the County Council. Five of cases have been closed as the properties are now in compliance. Two properties have moved to demolition by the County.

The assistance of the Sherriff's Department and the Department of Highways is greatly appreciated in cleaning up highways within the county utilizing West Virginia Works Program individuals, Community Service personnel, and DOH staff acting as flagman, to help insure the safety of the workers.

Education is a large part of the efforts of the Safe and Clean Agency and beginning in January 2011 a radio show, "Talking Trash", can be heard the second Tuesday of every month on WEPM 1340AM with Hans Fogle.

Hazard Mitigation Grant Activities

The Berkeley County 1838 project, which is more commonly known as the 2009 FEMA Buyout, is located along the Potomac River in the Falling Waters District known as Sportsmans Paradise. The project is expected to be completed by early spring 2012 at which time the County will own the properties. This Buyout involves a total of 11 parcels with structures and 19 vacant parcels

with all but two having closed at this time. Work has been completed to disconnect and remove utility lines, and test for asbestos and lead based paint. All of the properties involved will be returned to green space by early spring 2012 upon completion of the asbestos removal and demolition of the structures.

A new 2011 Berkeley County FEMA buyout program began in October. The owners of 17 parcels with structures and 16 vacant parcels have agreed to participate. Surveys have been completed and the completion of appraisals will be the next step in the process with completion of the project anticipated in late 2013.

Code Enforcement

The International Property Maintenance Code has been adopted by the County and is utilized to assist with improving the appearance of the county and at the same time protect the health and safety of its residents. One of the benefits of this code is that it provides for the issuance of Notices of Violation, which allows the staff to work with property owners to correct the most prevalent issues such as; unlicensed motor vehicles, rodent infestations and the lack of sanitary fixtures. Here again, the goal is to gain compliance as we would rather have the property owner spend money to bring a property into compliance than pay fines.

New/Amended Codes and Ordinances

The Planning Commission on December 5, 2011 adopted a report and recommended to the County Council a series of amendments to the 2009 Subdivision Regulation, which will be reviewed by the Council prior to an official public hearing being held in early 2012. These amendments are primarily housekeeping in nature as they clarify provisions of the existing language.

Staff Certifications

- Steve Thomas – American Institute of Certified Planners

SUMMARY OF ACTIVITIES

Major Subdivisions/ Land Development Units

Major subdivision review is required under state statute and county ordinance when a property is subdivided resulting in more than one lot. A major subdivision goes through a three step process including: sketch plan, preliminary plan and final plat all of which require approval of the planning commission. Public hearings are held in conjunction with the sketch plan and final plat by the planning commission as part of the approval process.

From January through December of 2011, a total of 99 major subdivision plans were reviewed by the planning commission, which consisted of 19 sketch plans, 43 preliminary plans and 37 final plats. The 37 final plats resulted in the creation of 331 single-family lots, 589 townhouse lots, 180 apartments and 12 non-residential lots. The final plat projects, locations and size are reflected in Table 6 of this report. The total acreage involved was approximately 1,063 acres.

The two commercial projects of note were Project Olympus (Macy's), which received final approval and encompasses over a million square feet on ninety plus acres and will open in the spring of 2012 and Project Java, which obtained sketch plan approval for over 2 million square feet on 196 acres.

Minor Subdivisions (Including Exemptions and Family Transfers)

Minor subdivisions are defined as the division of a single lot or tract into a lot and residue where no streets are proposed. Exempt subdivisions include such things as: family transfer, conservation transfer, merger, resurveys, boundary line adjustments, and easements plats. These projects can be approved administratively and do not require formal action by the planning commission.

During the reporting period, a total of 63 plans in these categories were submitted for review. The majority of these consisted of resurveys (8), boundary line adjustments (19), family transfers (12), and merger plats (9). These projects involved approximately 1,082 acres, but only resulted in nineteen (19) new residential lots. The details of these reviews can be found in Table 7.

FEES

The planning department collected approximately \$147,561.60 in review and plat fees during calendar year 2011.

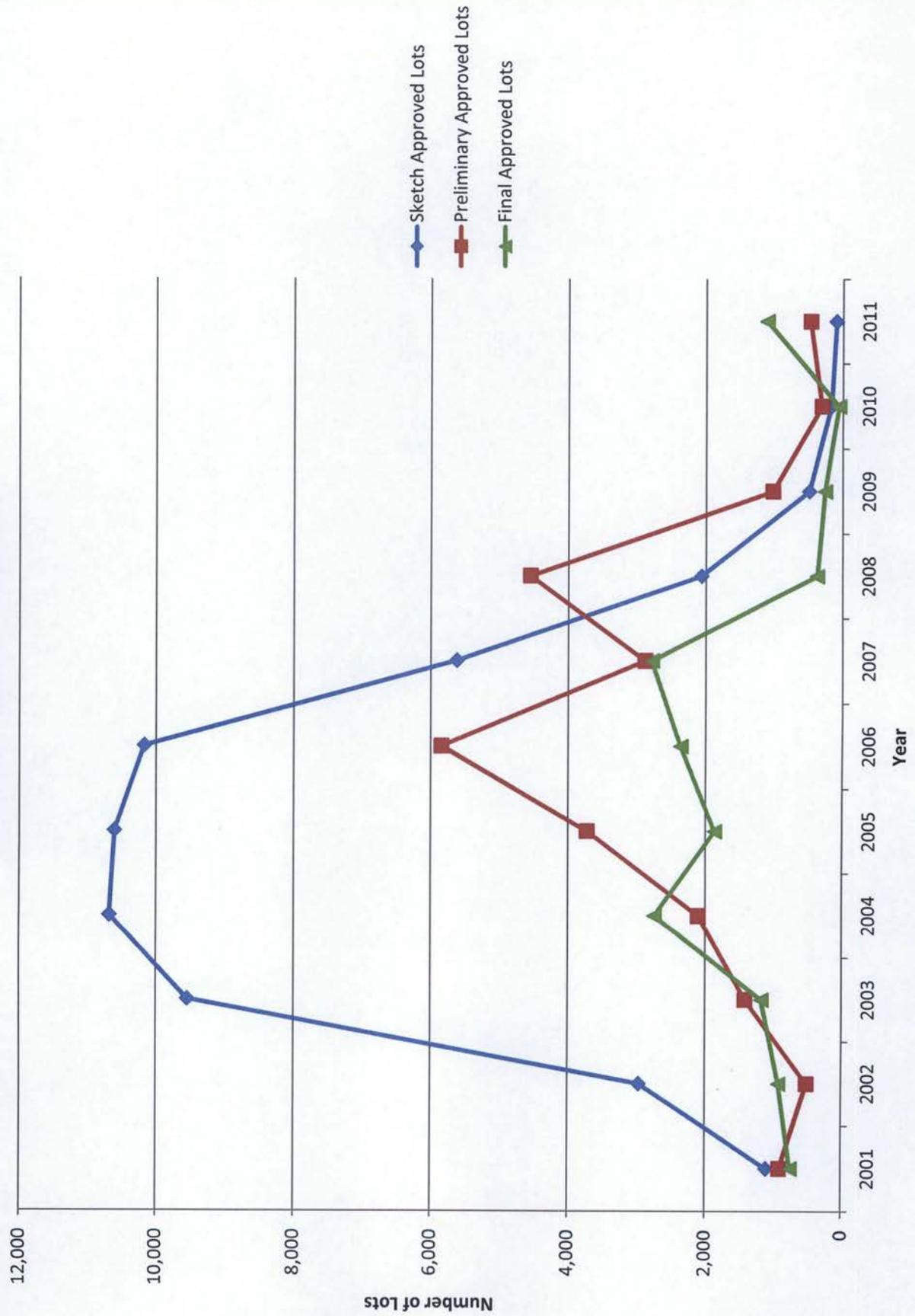
**2011 Berkeley County Planning Commission Activity Report
10 Year Activity Summary**

| Preliminary Plat Approval | <u>Arden</u> | | <u>Falling Waters</u> | | <u>Gerrardstown</u> | | <u>Hedgesville</u> | | <u>Mill Creek</u> | | <u>Opequon</u> | | <u>Total</u> | |
|---------------------------|--------------|--------------|-----------------------|--------------|---------------------|--------------|--------------------|--------------|-------------------|--------------|----------------|--------------|---------------|---------------|
| | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres |
| 2001 | 331 | 145 | 107 | 120 | 66 | 322 | 243 | 136 | 148 | 103 | 15 | 8 | 910 | 834 |
| 2002 | 131 | 56 | 150 | 223 | 11 | 24 | 124 | 174 | 90 | 98 | 8 | 6 | 514 | 581 |
| 2003 | 263 | 206 | 240 | 72 | 6 | 18 | 351 | 1,212 | 342 | 90 | 217 | 149 | 1,419 | 1,747 |
| 2004 | 345 | 118 | 394 | 343 | 18 | 50 | 296 | 177 | 664 | 246 | 390 | 65 | 2,107 | 998 |
| 2005 | 348 | 78 | 688 | 64 | 19 | 50 | 208 | 187 | 2,189 | 684 | 279 | 178 | 3,731 | 1,242 |
| 2006 | 1,450 | 730 | 1,096 | 803 | 374 | 470 | 795 | 580 | 949 | 315 | 1,183 | 944 | 5,847 | 3,842 |
| 2007 | 656 | 564 | 398 | 279 | 23 | 89 | 805 | 886 | 792 | 942 | 213 | 624 | 2,887 | 3,384 |
| 2008 | 37 | 87 | 2,914 | 800 | 30 | 61 | 560 | 607 | 610 | 165 | 404 | 315 | 4,555 | 2,036 |
| 2009 | 301 | 212 | 120 | 42 | 0 | 0 | 163 | 148 | 424 | 174 | 17 | 50 | 1,025 | 625 |
| 2010 | 4 | 9 | 57 | 127 | 9 | 27 | 3 | 37 | 1 | 0.25 | 236 | 19 | 310 | 219 |
| 2011 | 228 | 70 | 117 | 24 | 0 | 503 | 6 | 8 | 1 | 0.5 | 126 | 443 | 478 | 1048.5 |
| Total | 3,866 | 2,205 | 6,164 | 2,874 | 556 | 1,110 | 3,548 | 4,144 | 6,209 | 2,818 | 2,962 | 2,357 | 23,783 | 16,556 |

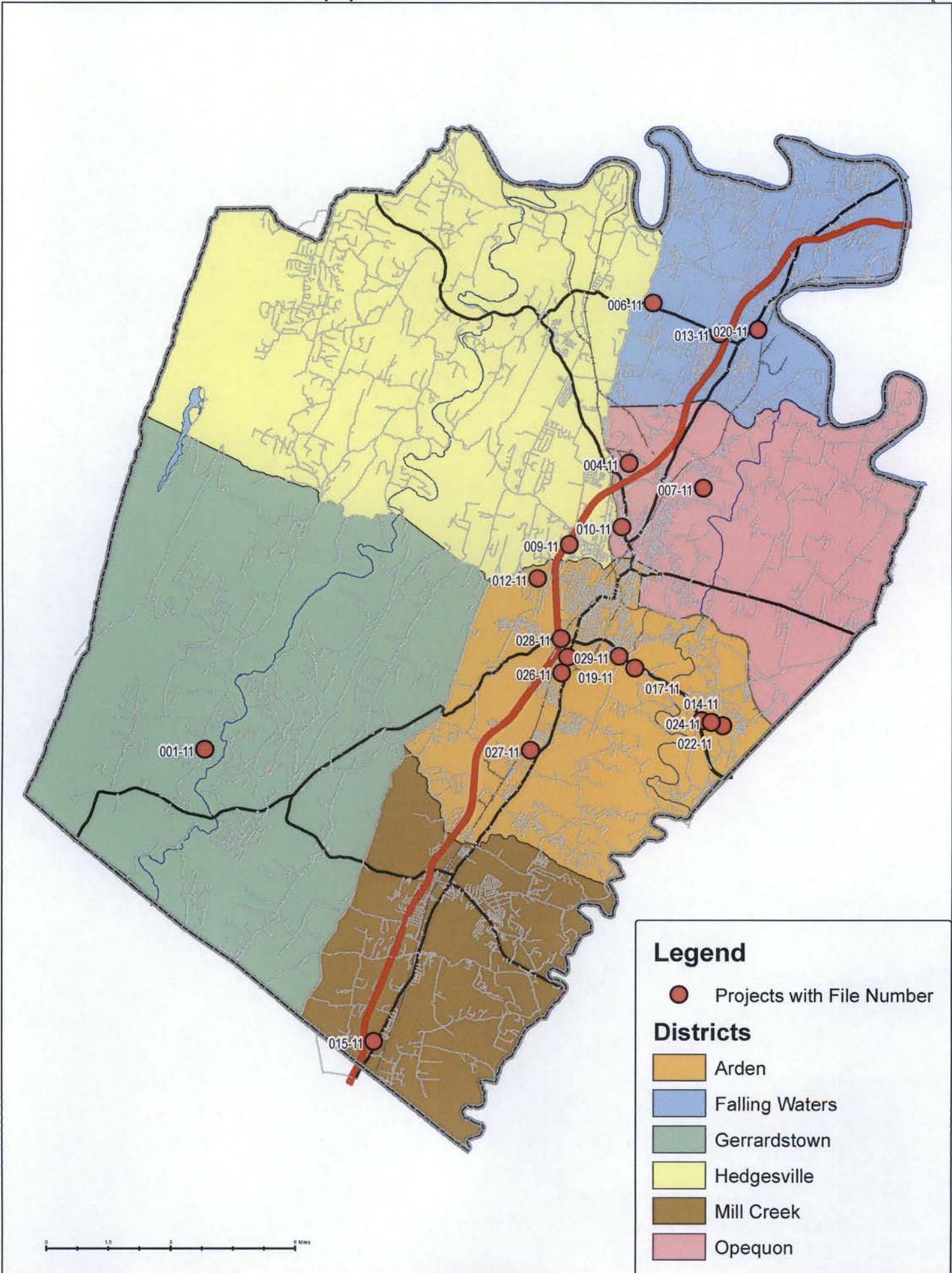
| Final Plat Approval | <u>Arden</u> | | <u>Falling Waters</u> | | <u>Gerrardstown</u> | | <u>Hedgesville</u> | | <u>Mill Creek</u> | | <u>Opequon</u> | | <u>Total</u> | |
|---------------------|--------------|--------------|-----------------------|--------------|---------------------|--------------|--------------------|--------------|-------------------|--------------|----------------|--------------|---------------|---------------|
| | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres |
| 2001 | 283 | 58 | 170 | 144 | 66 | 335 | 136 | 79 | 53 | 45 | 42 | 66 | 750 | 727 |
| 2002 | 250 | 88 | 167 | 205 | 57 | 238 | 232 | 229 | 99 | 49 | 122 | 49 | 927 | 858 |
| 2003 | 148 | 99 | 148 | 67 | 10 | 30 | 418 | 1,271 | 221 | 76 | 236 | 116 | 1,181 | 1,659 |
| 2004 | 608 | 293 | 550 | 465 | 2 | 15 | 343 | 231 | 814 | 258 | 432 | 63 | 2,749 | 1,325 |
| 2005 | 101 | 106 | 215 | 157 | 11 | 140 | 186 | 312 | 1,223 | 343 | 134 | 341 | 1,870 | 1,399 |
| 2006 | 385 | 106 | 225 | 157 | 138 | 140 | 310 | 312 | 1,088 | 343 | 220 | 341 | 2,366 | 1,399 |
| 2007 | 505 | 316 | 620 | 273 | 51 | 162 | 522 | 392 | 690 | 233 | 390 | 147 | 2,778 | 1,523 |
| 2008 | 95 | 246 | 86 | 81 | 9 | 101 | 45 | 116 | 52 | 147 | 91 | 98 | 378 | 788 |
| 2009 | 14 | 126 | 121 | 83 | 12 | 27 | 22 | 17 | 95 | 64 | 2 | 3 | 266 | 320 |
| 2010 | 6 | 11 | 35 | 147 | 4 | 14 | 2 | 12 | 1 | 0.50 | 16 | 14 | 64 | 198 |
| 2011 | 3 | 34.5 | 811 | 243 | 3 | 511 | 10 | 72.5 | 5 | 5 | 280 | 197 | 1112 | 1063 |
| Total | 2,395 | 1,450 | 2,337 | 1,778 | 360 | 1,200 | 2,216 | 2,971 | 4,336 | 1,560 | 1,685 | 1,237 | 14,441 | 11,258 |

| Sketch Plans | <u>Arden</u> | | <u>Falling Waters</u> | | <u>Gerrardstown</u> | | <u>Hedgesville</u> | | <u>Mill Creek</u> | | <u>Opequon</u> | | <u>Total</u> | |
|--------------|---------------|--------------|-----------------------|--------------|---------------------|--------------|--------------------|--------------|-------------------|--------------|----------------|--------------|---------------|---------------|
| | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres | Lots | Acres |
| 2001 | 272 | 60 | 141 | 281 | 0 | 0 | 299 | 166 | 115 | 71 | 276 | 238 | 1,103 | 816 |
| 2002 | 687 | 434 | 999 | 690 | 72 | 279 | 776 | 1,727 | 304 | 93 | 133 | 175 | 2,971 | 3,398 |
| 2003 | 1,034 | 567 | 2,820 | 1,302 | 132 | 287 | 686 | 657 | 3,623 | 1,190 | 1,250 | 458 | 9,545 | 4,462 |
| 2004 | 4,054 | 924 | 1,302 | 486 | 253 | 150 | 2,434 | 1,213 | 1,397 | 591 | 1,246 | 583 | 10,686 | 3,948 |
| 2005 | 2,300 | 1,130 | 2,943 | 694 | 426 | 389 | 1,492 | 682 | 1,853 | 752 | 1,599 | 4,422 | 10,613 | 8,068 |
| 2006 | 994 | 1,807 | 1,662 | 638 | 273 | 1,028 | 3,136 | 1,886 | 3,094 | 1,212 | 1,017 | 858 | 10,176 | 7,430 |
| 2007 | 497 | 253 | 885 | 310 | 3,724 | 1,354 | 223 | 480 | 235 | 115 | 60 | 391 | 5,624 | 2,904 |
| 2008 | 363 | 146 | 975 | 689 | 35 | 80 | 14 | 309 | 215 | 53 | 464 | 487 | 2,066 | 1,763 |
| 2009 | 60 | 61 | 3 | 7 | 9 | 27 | 4 | 12 | 244 | 90 | 175 | 309 | 495 | 507 |
| 2010 | 6 | 20 | 123 | 136 | 1 | 53 | 30 | 30 | 3 | 1 | 13 | 98 | 176 | 337 |
| 2011 | 3 | 229 | 1 | 12 | 0 | 2 | 0 | 7 | 85 | 7 | 14 | 104 | 103 | 361 |
| Total | 10,270 | 5,632 | 11,854 | 5,245 | 4,925 | 3,649 | 9,094 | 7,171 | 11,168 | 4,173 | 6,247 | 8,124 | 53,558 | 33,994 |

10 Year Project Summary



2011 Sketch Plat Approvals



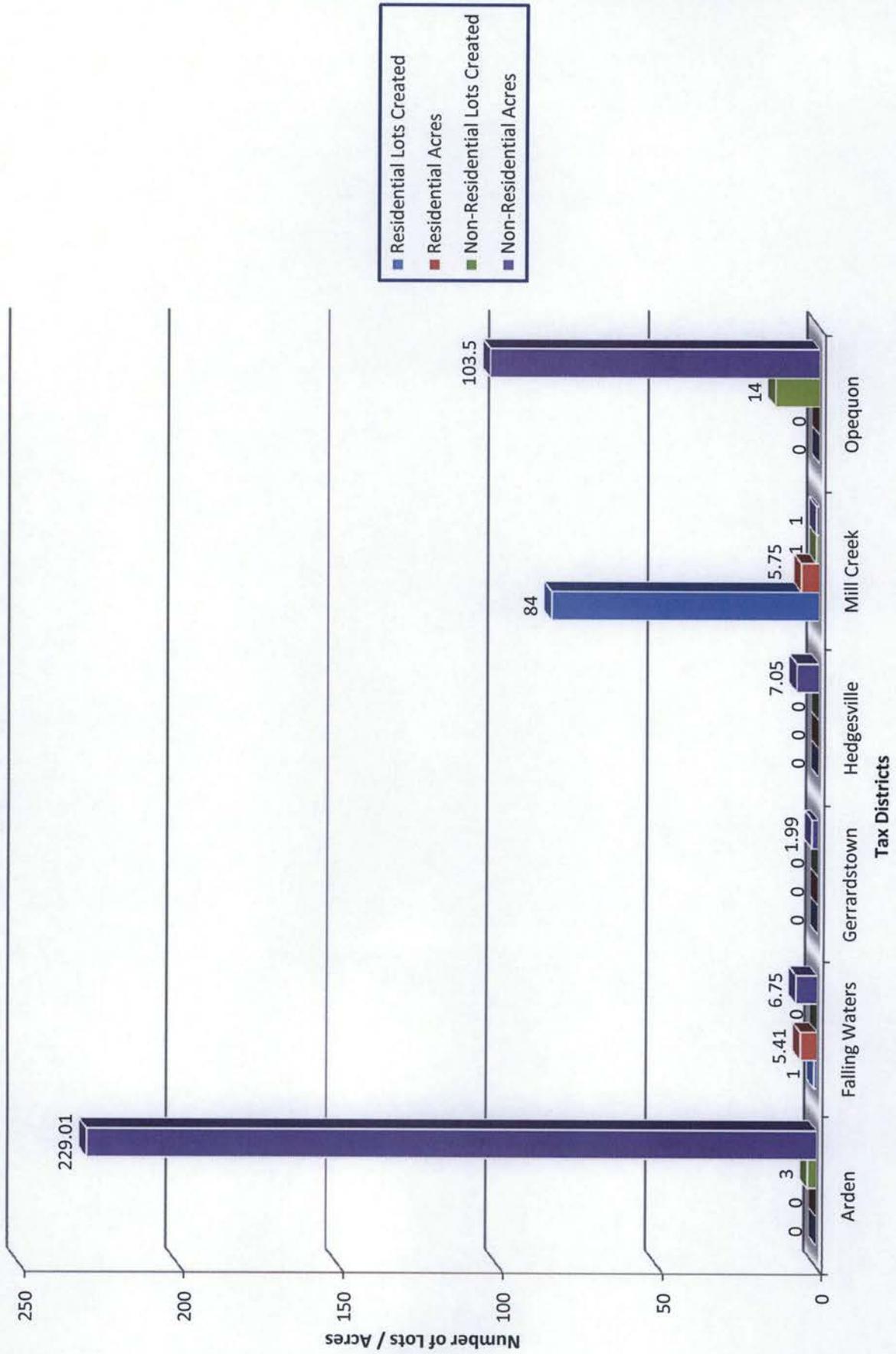
Berkeley County, West Virginia

Sketch Plan Approvals in 2011 - By District

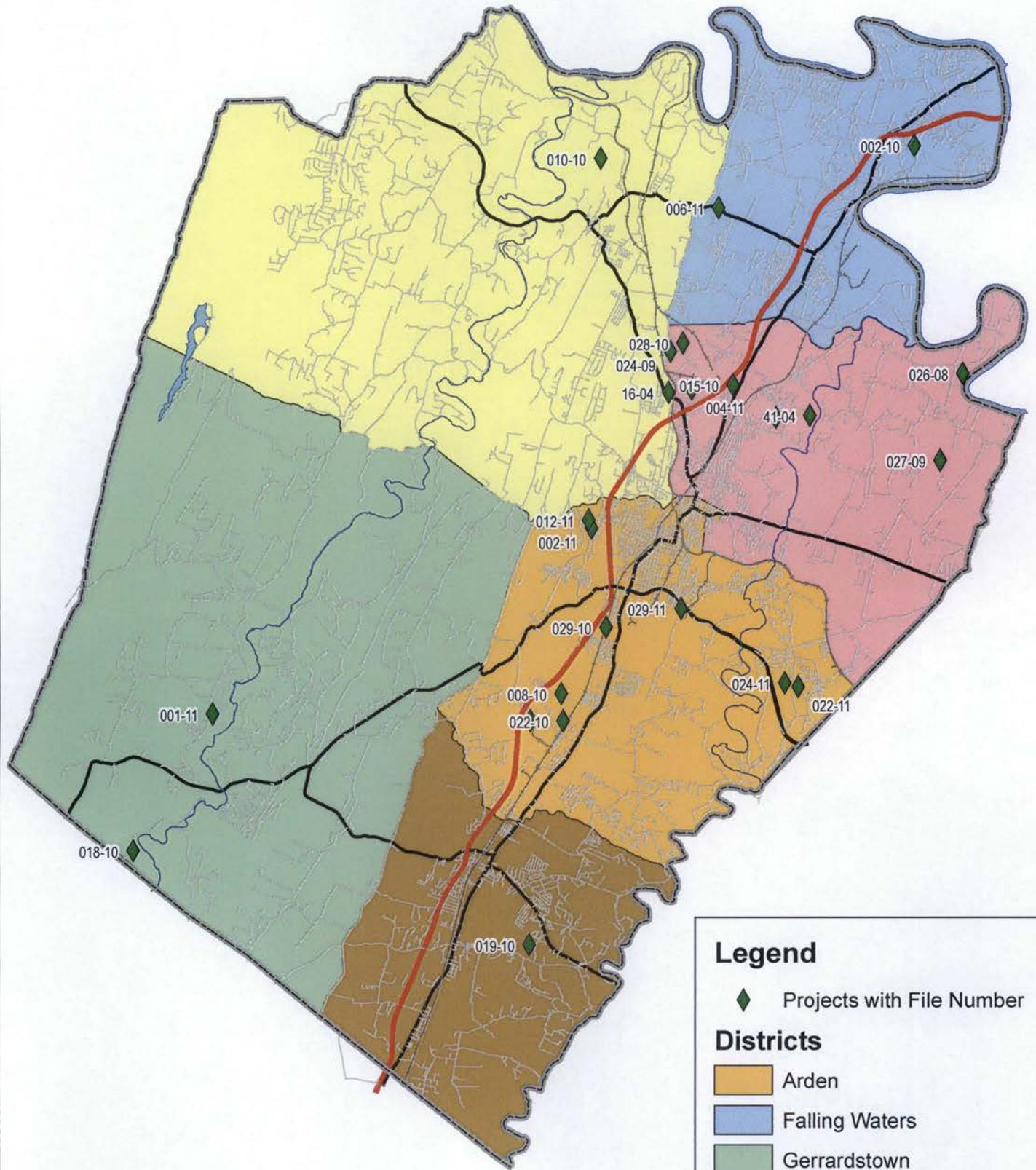
| File # | Project | District | Single Family | Townhouse | Multi-Fam. | Non-Res. | Acreage | PC Approval |
|-----------------------|--|----------|---------------|-----------|------------|-----------|-----------------|-------------|
| ARDEN | | | | | | | | |
| 012-11 | Center for Positive Aging | A | 0 | 0 | 0 | 0 | 1.43 | 6/13/2011 |
| 014-11 | Tomahawk Cell Tower | A | 0 | 0 | 0 | 1 | 0.2583 | 8/22/2011 |
| 017-11 | Continental Brick | A | 0 | 0 | 0 | 0 | 2.49 | 8/22/2011 |
| 019-11 | Dubbie's Deli Parking | A | 0 | 0 | 0 | 0 | 1.3 | 10/11/2011 |
| 022-11 | Dollar General | A | 0 | 0 | 0 | 0 | 0.9136 | 9/26/2011 |
| 024-11 | Pleasant View Memory Gardens | A | 0 | 0 | 0 | 0 | 1.3 | 9/12/2011 |
| 026-11 | Event Center at Hartwood Mansion | A | 0 | 0 | 0 | 0 | 16.62 | 11/21/2011 |
| 027-11 | Project Java | A | 0 | 0 | 0 | 2 | 195.13 | 9/19/2011 |
| 028-11 | McDonald's | A | 0 | 0 | 0 | 0 | 3.14 | 10/24/2011 |
| 029-11 | Miller Auto Group | A | 0 | 0 | 0 | 0 | 6.43 | 11/7/2011 |
| | Subtotal | | 0 | 0 | 0 | 3 | 229.0119 | |
| FALLING WATERS | | | | | | | | |
| 006-11 | Masters Subdivision | FW | 1 | 0 | 0 | 0 | 5.41 | 4/11/2011 |
| 013-11 | Popeye's & Dunkin Donuts | FW | 0 | 0 | 0 | 0 | 1.26 | 8/22/2011 |
| 020-11 | Brown's Funeral Home | FW | 0 | 0 | 0 | 0 | 5.49 | 9/12/2011 |
| | Subtotal | | 1 | 0 | 0 | 0 | 12.16 | |
| GERRARDSTOWN | | | | | | | | |
| 001-11 | Back Creek Valley Volunteer Fire Dept. | G | 0 | 0 | 0 | 0 | 1.99 | 3/28/2011 |
| | Subtotal | | 0 | 0 | 0 | 0 | 1.99 | |
| HEDGESVILLE | | | | | | | | |
| 009-11 | WVU Hospital East - MOB | H | 0 | 0 | 0 | 0 | 7.05 | 4/25/2011 |
| | Subtotal | | 0 | 0 | 0 | 0 | 7.05 | |
| MILL CREEK | | | | | | | | |
| 015-11 | Mill Creek Square | MC | 0 | 0 | 84 | 1 | 6.75 | 7/25/2011 |
| | Subtotal | | 0 | 0 | 84 | 1 | 6.75 | |
| OPEQUON | | | | | | | | |
| 004-11 | Shockey Commercial Center | OP | 0 | 0 | 0 | 9 | 99.3826 | 4/11/2011 |
| 007-11 | Pleasant Court Cell Tower | OP | 0 | 0 | 0 | 1 | 0.3587 | 4/25/2011 |
| 010-11 | ALDI | OP | 0 | 0 | 0 | 4 | 3.756 | 5/23/2011 |
| | Subtotal | | 0 | 0 | 0 | 14 | 103.4973 | |
| | TOTALS | | 1 | 0 | 84 | 18 | 360.4592 | |

*** Note: Plans submitted as Preliminary/Final have been accounted for under the *Final Plat Approvals in 2011* spreadsheet.

2011 Sketch Plan Lots and Acreages



2011 Preliminary Plat Approvals



Legend

◆ Projects with File Number

Districts

- Arden
- Falling Waters
- Gerrardstown
- Hedgesville
- Mill Creek
- Opequon



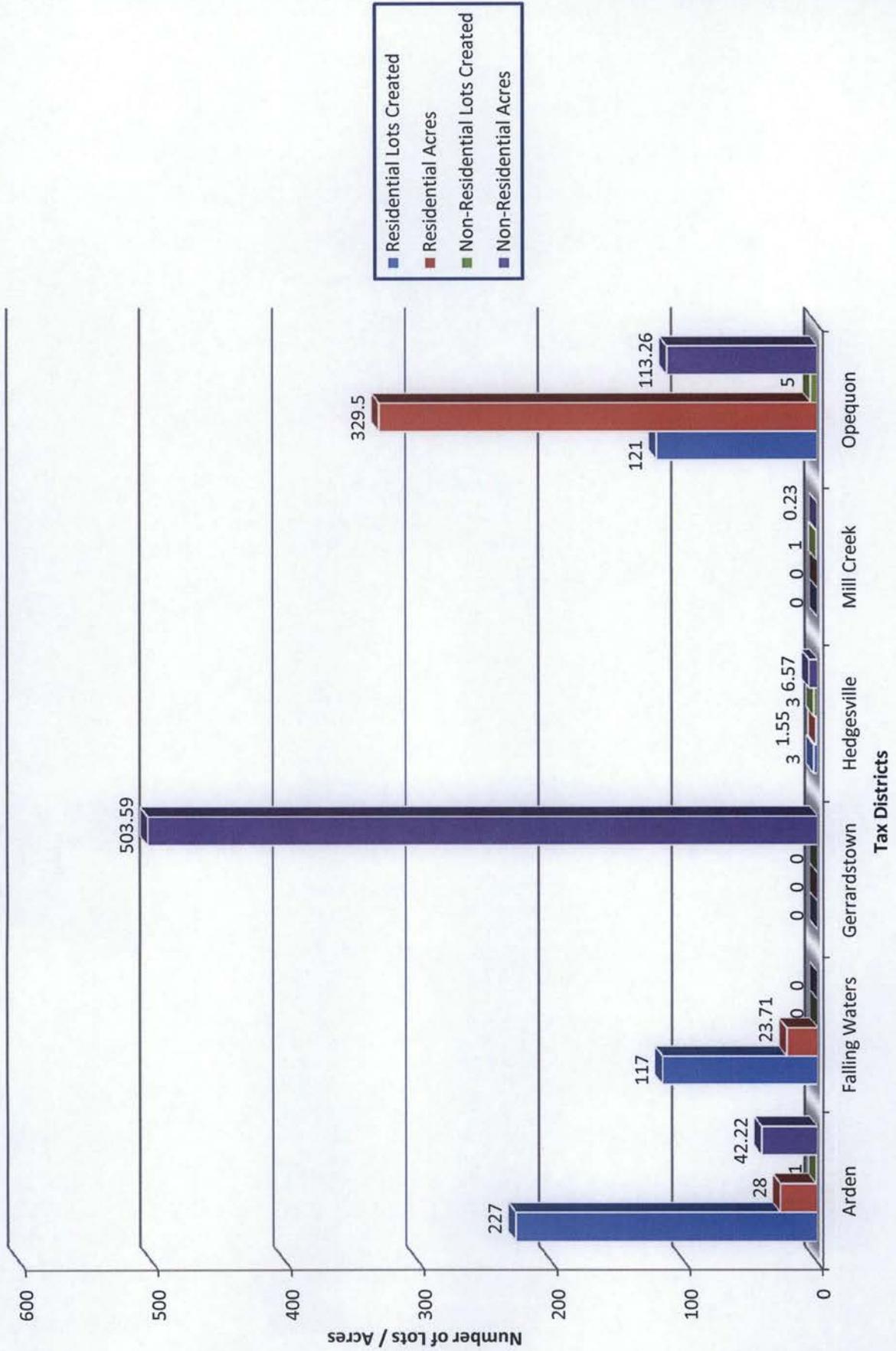
Berkeley County, West Virginia

Preliminary Plan Approvals in 2011 - By District

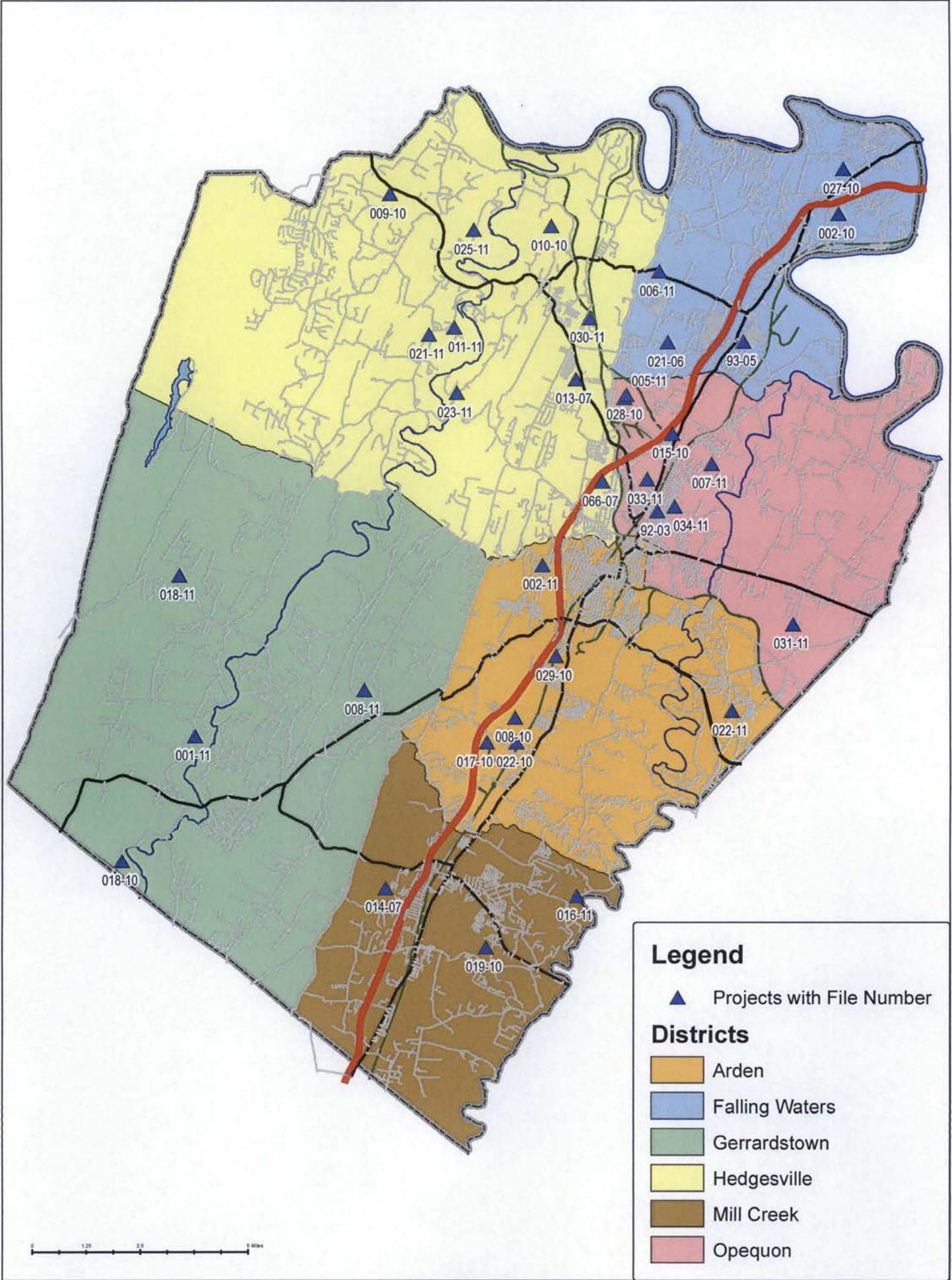
| File # | Project | District | Single Fam. | Twnhse | Multi-Fam. | Non-Res. | Acreage | PC Approval |
|-----------------------|--|----------|-------------|------------|------------|-----------|------------------|-------------|
| ARDEN | | | | | | | | |
| 41-04 | Goldfinch Meadows | A | 0 | 227 | 0 | 0 | 28 | 12/19/2011 |
| 008-10 | Evans Run Cell Tower | A | 0 | 0 | 0 | 1 | 0.2296 | 6/13/2011 |
| 017-10 | Guardian Fiberglass Inc. | A | 0 | 0 | 0 | 0 | 1.95 | 3/14/2011 |
| 022-10 | Allmine | A | 0 | 0 | 0 | 0 | 18.58 | 3/14/2011 |
| 029-10 | Winchester & Western Rail Spur | A | 0 | 0 | 0 | 0 | 0 | 5/23/2011 |
| 002-11 | Martinsburg Seventh Day Adventist Ch. | A | 0 | 0 | 0 | 0 | 12.57 | 6/27/2011 |
| 012-11 | Center for Positive Aging | A | 0 | 0 | 0 | 0 | 1.43 | 12/5/2011 |
| 022-11 | Dollar General | A | 0 | 0 | 0 | 0 | 0.9136 | 10/24/2011 |
| 024-11 | Pleasant View Mausoleum | A | 0 | 0 | 0 | 0 | 0.1149 | 12/5/2011 |
| 029-11 | Miller Auto Group | A | 0 | 0 | 0 | 0 | 6.43 | 12/19/2011 |
| Subtotal | | | 0 | 227 | 0 | 1 | 70.2181 | |
| FALLING WATERS | | | | | | | | |
| 002-10 | Brookfield, Phase II | FW | 0 | 116 | 0 | 0 | 18.3 | 1/10/2011 |
| 006-11 | Master's Subdivision | FW | 1 | 0 | 0 | 0 | 5.41 | 8/8/2011 |
| Subtotal | | | 1 | 116 | 0 | 0 | 23.71 | |
| GERRARDSTOWN | | | | | | | | |
| 018-10 | Peacemaker National Training Center | G | 0 | 0 | 0 | 0 | 501.6 | 4/11/2011 |
| 001-11 | Back Creek Valley Volunteer Fire Dept. | G | 0 | 0 | 0 | 0 | 1.99 | 7/11/2011 |
| Subtotal | | | 0 | 0 | 0 | 0 | 503.59 | |
| HEDGESVILLE | | | | | | | | |
| 16-04 | Roc's Route 9 | H | 0 | 0 | 0 | 3 | 6.57 | 7/11/2011 |
| 010-10 | Lot 27 Subdivision | H | 3 | 0 | 0 | 0 | 1.5474 | 1/24/2011 |
| Subtotal | | | 3 | 0 | 0 | 3 | 8.1174 | |
| MILL CREEK | | | | | | | | |
| 019-10 | Cinderella Cell Tower | MC | 0 | 0 | 0 | 1 | 0.2296 | 3/14/2011 |
| Subtotal | | | 0 | 0 | 0 | 1 | 0.2296 | |
| OPEQUON | | | | | | | | |
| 026-08 | Potomac Rock Estates, Phase II | OP | 21 | 0 | 0 | 0 | 38.5 | 6/13/2011 |
| 024-09 | BCPSWD Office Building | OP | 0 | 0 | 0 | 0 | 6.96 | 3/14/2011 |
| 027-09 | Shepherdstown Estates | OP | 100 | 0 | 0 | 0 | 291 | 10/24/2011 |
| 015-10 | Shenandoah Bible Baptist Church | OP | 0 | 0 | 0 | 1 | 0.5 | 3/28/2011 |
| 028-10 | Macy's | OP | 0 | 0 | 0 | 1 | 92 | 2/28/2011 |
| 004-11 | Shockey Commerce Center | OP | 0 | 0 | 0 | 2 | 13.44 | 6/6/2011 |
| 007-11 | Pleasant Court Cell Tower | OP | 0 | 0 | 0 | 1 | 0.3587 | 10/24/2011 |
| Subtotal | | | 121 | 0 | 0 | 5 | 442.7587 | |
| TOTALS | | | 125 | 343 | 0 | 10 | 1048.6238 | |

*** Note: Plans submitted as Preliminary/Final have been accounted for under the *Final Plat Approvals in 2011* spreadsheet.

2011 Preliminary Plan Lots and Acreages



2011 Final Plat Approvals



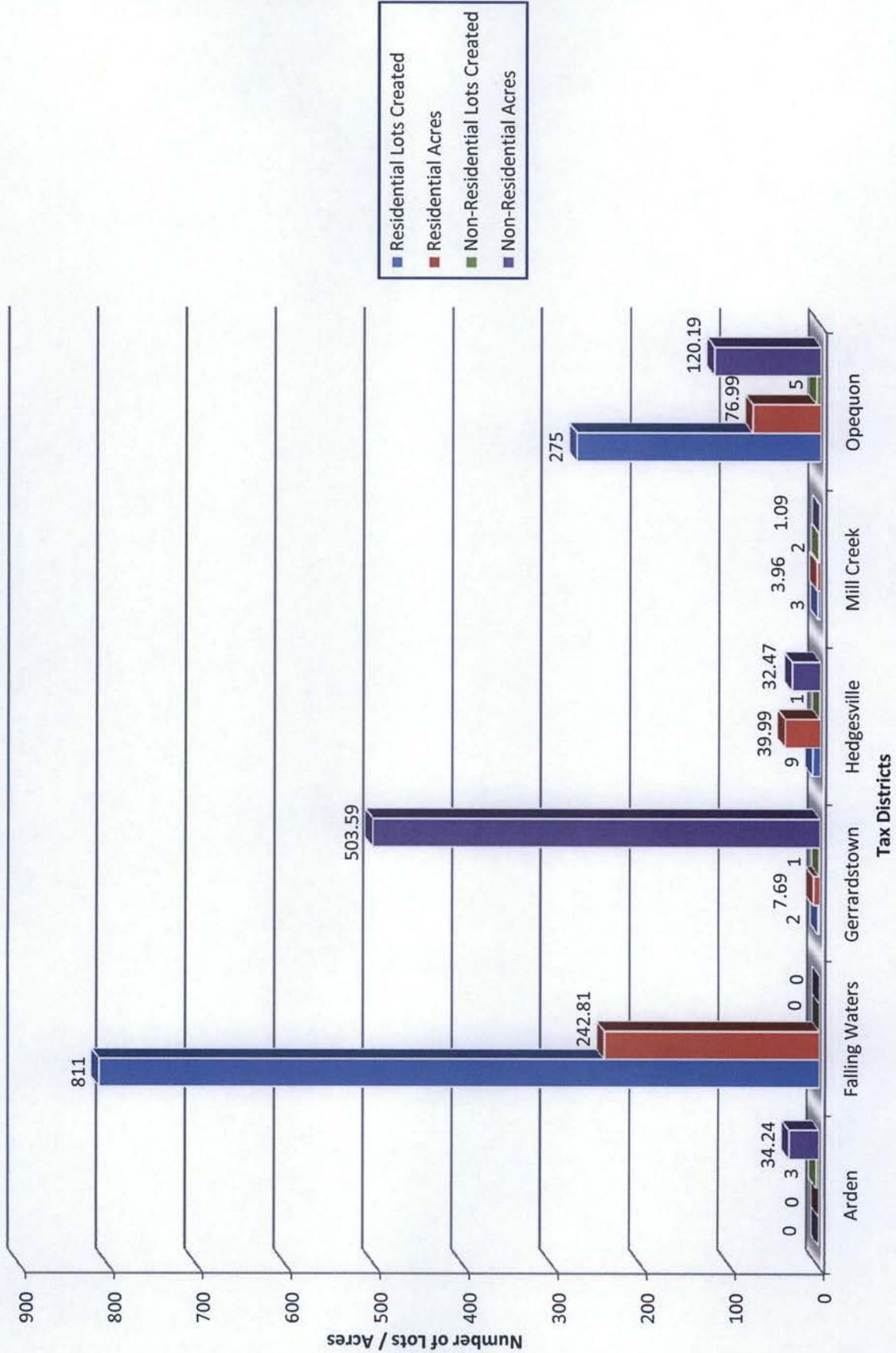
Berkeley County, West Virginia

Final Plat Approvals in 2011 - By District

| File # | Project | District | Single Family | Twnhse | Multi-Fam. | Non-Res. | Acreage | PC Approval |
|-----------------------|---------------------------------------|----------|---------------|------------|------------|-----------|------------------|-------------|
| ARDEN | | | | | | | | |
| 008-10 | Evans Run Cell Tower | A | 0 | 0 | 0 | 1 | 0.2296 | 7/25/2011 |
| 017-10 | Guardian Fiberglass | A | 0 | 0 | 0 | 1 | 1.95 | 4/11/2011 |
| 022-10 | Allmine | A | 0 | 0 | 0 | 0 | 18.58 | 9/12/2011 |
| 029-10 | Winchester Western Rail Spur | A | 0 | 0 | 0 | 0 | 0 | 8/22/2011 |
| 002-11 | Martinsburg Seventh Day Adventist Ch. | A | 0 | 0 | 0 | 0 | 12.57 | 9/12/2011 |
| 022-11 | Dollar General | A | 0 | 0 | 0 | 1 | 0.9136 | 12/5/2011 |
| Subtotal | | | 0 | 0 | 0 | 3 | 34.2432 | |
| FALLING WATERS | | | | | | | | |
| 93-05 | Hammonds Mill Townhomes Phase 6 | FW | 0 | 8 | 0 | 0 | 1.42 | 9/12/2011 |
| 021-06 | Communities of Burwell North | FW | 313 | 224 | 180 | 0 | 204.591 | 5/23/2011 |
| 002-10 | Brookfield, Phase 2, Section 1 | FW | 0 | 15 | 0 | 0 | 2.03 | 2/7/2011 |
| 002-10 | Brookfield, Phase 2, Section 2 | FW | 0 | 28 | 0 | 0 | 2.86 | 2/7/2011 |
| 002-10 | Brookfield Townhomes, Phase 2, Sec. 3 | FW | 0 | 40 | 0 | 0 | 9.51 | 12/5/2011 |
| 027-10 | Fazenbaker | FW | 2 | 0 | 0 | 0 | 16.979 | 2/28/2011 |
| 006-11 | Masters Subdivision | FW | 1 | 0 | 0 | 0 | 5.4155 | 9/26/2011 |
| Subtotal | | | 316 | 315 | 180 | 0 | 242.8055 | |
| GERRARDSTOWN | | | | | | | | |
| 018-10 | Peacemaker National Training Center | G | 0 | 0 | 0 | 1 | 501.6 | 5/23/2011 |
| 001-11 | Back Creek Volunteer Fire Company | G | 0 | 0 | 0 | 0 | 1.99 | 9/26/2011 |
| 008-11 | Richard Zittle Preliminary/Final*** | G | 1 | 0 | 0 | 0 | 2.6815 | |
| 018-11 | Charles Green Preliminary/Final | G | 1 | 0 | 0 | 0 | 5.0099 | 7/25/2011 |
| Subtotal | | | 2 | 0 | 0 | 1 | 511.2814 | |
| HEDGESVILLE | | | | | | | | |
| 013-07 | Stone Crest Subdivision - Lot C-1 | H | 0 | 0 | 0 | 1 | 7.8 | 12/5/2011 |
| 066-07 | The Living Room Civic Center | H | 0 | 0 | 0 | 0 | 24.67 | 7/25/2011 |
| 010-10 | Lot 27 Subdivision | H | 3 | 0 | 0 | 0 | 1.5474 | 2/28/2011 |
| 011-11 | John Link Preliminary/Final*** | H | 1 | 0 | 0 | 0 | 20.5 | |
| 021-11 | Thelma Shriver Preliminary/Final*** | H | 1 | 0 | 0 | 0 | 2.4461 | |
| 023-11 | Weese Preliminary/Final*** | H | 2 | 0 | 0 | 0 | 4.9684 | |
| 025-11 | Dancek Preliminary/Final*** | H | 1 | 0 | 0 | 0 | 5.3509 | |
| 030-11 | Almost Heaven Preliminary/Final*** | H | 1 | 0 | 0 | 0 | 5.1729 | |
| Subtotal | | | 9 | 0 | 0 | 1 | 72.4557 | |
| MILL CREEK | | | | | | | | |
| 014-07 | Bentwood Estates | MC | 2 | 0 | 0 | 0 | 0.639 | 11/7/2011 |
| 009-10 | Spring Run Road Cell Tower | MC | 0 | 0 | 0 | 1 | 0.871 | 2/28/2011 |
| 019-10 | Cinderella Cell Tower | MC | 0 | 0 | 0 | 1 | 0.2296 | 6/13/2011 |
| 016-11 | John Masters Preliminary/Final | MC | 1 | 0 | 0 | 0 | 3.322 | 7/25/2011 |
| Subtotal | | | 3 | 0 | 0 | 2 | 5.0616 | |
| OPEQUON | | | | | | | | |
| 92-03 | Manor Park, Section 3, Phase 3 | OP | 0 | 274 | 0 | 0 | 26.68 | 1/24/2011 |
| 015-10 | Shenandoah Bible Baptist Church | OP | 0 | 0 | 0 | 0 | 12.57 | 8/8/2011 |
| 028-10 | Macy's | OP | 0 | 0 | 0 | 1 | 0 | 3/28/2011 |
| 005-11 | Macy's Preliminary/Final | OP | 0 | 0 | 0 | 1 | 92 | 2/28/2011 |
| 007-11 | Pleasant Court Cell Tower | OP | 0 | 0 | 0 | 1 | 0.3587 | 11/21/2011 |
| 031-11 | Stuart DeBaugh Preliminary/Final*** | OP | 1 | 0 | 0 | 0 | 50.3101 | |
| 033-11 | Stonegate Preliminary/Final*** | OP | 0 | 0 | 0 | 1 | 4.5327 | |
| 034-11 | Bridle Creek Preliminary/Final*** | OP | 0 | 0 | 0 | 1 | 10.73 | |
| Subtotal | | | 1 | 274 | 0 | 5 | 197.1815 | |
| TOTALS | | | 331 | 589 | 180 | 12 | 1063.0289 | |

*** Plans were approved in-house by Planning Department Staff and therefore do not have a PC Approval Date.

2011 Final Plat Lots and Acreages



2011 Minor Project Activity by Type

| File | Project Name | Engineer | Approved | Location | Acreage | Lots |
|----------------------------------|------------------------|----------------------------|------------|---------------------------|---------|------|
| Boundary Line Adjustments | | | | | | |
| 001-11 | Elmer G. Powell | P.C. Dimagno | 1/10/2011 | O,MOP11, P28.4 | 0.2526 | 1 |
| 002-11 | Andrea Briggs | PC DiMagno | 8/1/2011 | H, M8, P17 | 32.6663 | 1 |
| 006-11 | Project Olympus | Patton Harris Rust & Assoc | 3/1/2011 | OP, M2, P1 and 1.2 | 91.8 | 1 |
| 007-11 | Donna Hoffman | Berry Surveying Assoc | | OP,M6,P13.9 | 5.5177 | 1 |
| 009-11 | Debra and Terry Morgan | Warren C. French | 3/28/2011 | A,M9,P55 | 2.11 | 1 |
| 010-11 | Panhandle Homes of BC | Davis Renn & Assoc | 4/12/2011 | H, M22 | 0.7331 | 1 |
| 020-11 | Fisher | Greg Yebernetsky | 5/31/2011 | A, M16, P2.1 | 1.5104 | 2 |
| 022-11 | Pebble Ridge | WHGA | 6/30/2011 | H, M33L, 33G, & 33R | 69.4 | 1 |
| 023-11 | David Hurst | David Hurst | 7/20/2011 | H, M8, P31 | 0.2144 | 1 |
| 029-11 | G W Moreland Jr. | Greg Yebernetsky | 8/12/2011 | OP, M10R, P17 & 18 | 0.0505 | 2 |
| 040-11 | Randolph Mazzeo | PC DiMagno | 9/21/2011 | A, M4, P6 | 7 | 1 |
| 044-11 | Cogar | Greg Yebernetsky | 10/19/2011 | MC, M5R, P40 | 0.0121 | 1 |
| 047-11 | Kackley | Berry Surveying | 11/7/2011 | H, M36, P14.6, 16 | 2.7778 | 2 |
| 053-11 | Thelma Shriver | Mike Roberts | 11/23/2011 | H, M20, P65.4, 65 | 1.3815 | 1 |
| 056-11 | Rieg | PC DiMagno | 12/15/2011 | MC, M14, P27,27.21, 27.25 | 11.2684 | 2 |
| 057-11 | John Ellis | Bruce Edens | 12/29/2011 | G, M29, P7 | 4.566 | 1 |
| 059-11 | Stetson Snowden | Charles Sager | 12/16/2011 | OP, M10g, P66, 67 | 1.2 | 2 |
| 061-11 | A & A Pools | Greg Yebernetsky | 12/19/2011 | OP, M10C, P45.2 | 0.8766 | 2 |
| 063-11 | Arlene Simmons | Greg Yebernetsky | 12/29/2011 | A, M19, P130 | 1.3866 | 2 |
| Conservation Easement | | | | | | |
| 011-11 | BCFPB | Keller Engineers | 5/16/2011 | A, M9, P2 | 74.436 | 1 |
| 012-11 | BCFPB | Keller Engineers | 5/16/2011 | OP, M19, P13 | 50.31 | 1 |
| 013-11 | Robert Kaetzel | Ed Johnson & Assoc | | G, M14, P39 | 0.47 | 1 |
| 041-11 | Clint Hogbin | Keller Engineers | 10/5/2011 | H, M9, P1.2 | 51.428 | 1 |
| 042-11 | Bryarly Trust | Keller Engineers | 10/6/2011 | A, M18, P8 | 42.591 | 1 |
| Easement / Right-of-Way | | | | | | |
| 003-11 | Tripp Spaur | Lavelle & Assoc. | 3/14/2011 | G, M10, P23.6 | 0.1121 | 0 |
| 032-11 | Leatherman | PC DiMagno | 8/24/2011 | FW, M7, P93.1 | 0.0344 | 0 |
| 033-11 | Leatherman | PC DiMagno | 8/24/2011 | FW, M10, P116 | 0.0654 | 0 |
| 034-11 | Leatherman | PC DiMagno | 8/24/2011 | FW, M10, P10.1 | 0.0942 | 0 |
| 046-11 | Recht | Roberts Land Survey | 11/4/2011 | MC, M9, P8.3, 8.6 | 0.1825 | 1 |
| 058-11 | Albert Boyce | Greg Yebernetsky | 12/13/2011 | FW, M14, P23,23.1,23.2 | 0.2204 | 0 |
| 064-11 | Forney | PC DiMagno | 1/19/2012 | H, M31, P32.2 | 0.4372 | |

| Family Transfers | | | | | | |
|------------------|------------------------------|------------------------|------------|-----------------------------|---------|---|
| 008-11 | Phillip P. Cogar | Greg Yebernetsky | 3/23/2011 | G, M24, P47 | 4.6719 | 2 |
| 016-11 | Pill & Pill | Greg Yebernetsky | 5/23/2011 | G, M29, P24.3 | 3.2753 | 1 |
| 017-11 | Beverly McDonald | Berry | 6/9/2011 | G, M27, P6 | 13.5007 | 1 |
| 021-11 | Phil Cogar | Greg Yebernetsky | 8/12/2011 | A, M14N, P9 | 2.933 | 1 |
| 031-11 | Russell Miller | Berry Surveying | 9/2/2011 | G, M15, P2 | 36.8815 | 1 |
| 035-11 | Greenfield | Greg Yebernetsky | 9/6/2011 | A, M 15, P58 | 5.1784 | 1 |
| 036-11 | Kackley | PC DiMagno | 9/20/2011 | A, M7, P8.7 | 21.5385 | 4 |
| 038-11 | Everhart | Warren French | 10/27/2011 | H, M13, P7.2 | 8.99 | 2 |
| 039-11 | Adams | Warren French | 10/24/2011 | G, M29, P42 | 16.47 | 2 |
| 045-11 | Carper | Lavelle & Assoc. | | A, M1, P45.1 | 44 | 2 |
| 054-11 | Kevin Green | PC DiMagno | | H, M15, P16.4 & 50 | | 1 |
| 060-11 | Ronald Lewis | Greg Yebernetsky | 12/22/2011 | G, M21, P/o 35 | 2.4722 | 1 |
| Mergers | | | | | | |
| 014-11 | Potomac Station | Panhandle Homes | 5/24/2011 | FW, M14, P3 | 3.18 | 3 |
| 015-11 | Randall Orsini | Greg Yebernetsky | 5/24/2011 | M, M7, P3.39 | 163.496 | 2 |
| 027-11 | DeHaven | Greg Yebernetsky | 8/10/2011 | G, M30, P48.1, 48.2, 48.4-8 | 65.1861 | 8 |
| 028-11 | Siler | Roberts Land Survey | 8/10/2011 | OP, M12, P13.1, 26.1 | 0.5769 | 2 |
| 043-11 | VanMetre | David Hurst | 11/3/2011 | MC, M18, P13.1 | 7.1659 | 1 |
| 048-11 | Dugan | Berry Surveying | 11/7/2011 | H, M36, P16,32 | 6.6049 | 2 |
| 050-11 | Timothy LeMaster | Peter Lorenzen | 12/8/2011 | O,M16,P15.33 &16 | 1.44 | 2 |
| 055-11 | Falling Waters Presb. Church | Polaris Land Surveys | 12/19/2011 | H, M22, P4 | 1.1257 | 1 |
| 062-11 | Pill & Pill | Berry Surveying Assoc | 12/20/2011 | FW, M3L, P809 | 0.4939 | 2 |
| Re-Plat | | | | | | |
| 026-11 | Phil Cogar | Greg Yebernetsky | 8/10/2011 | G, M24, P p/o 47 | 4.6719 | 2 |
| 051-11 | Ashton Prime Pr. | Michael Roberts | 11/21/2011 | G, MG8, P8 | 83.753 | 4 |
| Resurvey | | | | | | |
| 004-11 | Joan Cain | David Hurst | 1/26/2011 | OP, M16, P68 | 1.2324 | 1 |
| 018-11 | Patrick Norris | Ed Johnson & Assoc | 5/18/2011 | H, M12, P19 | 1.257 | 1 |
| 019-11 | Edward Robinson | Berry Surveying | 6/10/2011 | OP, M16B, P 37 | 0.9978 | 2 |
| 024-11 | Mildred Hess Estate | PC DiMagno | 7/12/2011 | G, M21, P10.1 | 0.99 | 1 |
| 025-11 | Richard Zimmerman | Berry Surveying | 8/10/2011 | FW, M17, P55.1 | 0.6103 | 2 |
| 030-11 | Frye | Roberts Land Survey | 8/20/2011 | G, M19, P4 | 45.8752 | 1 |
| 037-11 | Mt. Zion Episcopal | Greg Yebernetsky | 9/22/2011 | H, M1, P48 | 0.557 | 1 |
| 052-11 | LCS Services | Bennet, Brewer & Assoc | 12/19/2011 | H, M15, P8 | 78.44 | 1 |
| Waiver Request | | | | | | |
| 005-11 | Randy & Mary Ward | | 3/14/2011 | FW, M16, P23.1 | 0 | 0 |

2011 Minor Project Activity by District

| ARDEN DISTRICT | | | | | | | | |
|------------------------------------|------------------------|------------------|------------|-------------------|------------------------|-----------------|-----------|--|
| File # | Applicant | Engineer | Approved | Type | Dist., Tax Map, Parcel | Acreage | Lots | |
| Minor / Exempt Subdivisions | | | | | | | | |
| 009-11 | Debra and Terry Morgan | Warren C. French | 3/28/2011 | BLA | A, M9, P55 | 2.11 | 1 | |
| 020-11 | Fisher | Greg Yebernetsky | 5/31/2011 | BLA | A, M16, P2.1 | 1.5104 | 2 | |
| 040-11 | Randolph Mazzeo | PC DiMagno | 9/21/2011 | BLA | A, M4, P6 | 7 | 1 | |
| 049-11 | Lynch | Greg Yebernetsky | 11/10/2011 | Merger | A, M19, P7 | 9.0344 | 2 | |
| 063-11 | Arlene Simmons | Greg Yebernetsky | 12/29/2011 | BLA | A, M19, P130 | 1.3866 | 2 | |
| Total | | | | | | 21.0414 | 8 | |
| Family Transfers | | | | | | | | |
| 021-11 | Phil Cogar | Greg Yebernetsky | 8/12/2011 | Family Transfer | A, M14N, P9 | 2.933 | 1 | |
| 035-11 | Greenfield | Greg Yebernetsky | 9/6/2011 | Family Transfer | A, M 15, P58 | 5.1784 | 1 | |
| 036-11 | Kackley | PC DiMagno | 9/20/2011 | Family Transfer | A, M7, P8.7 | 21.5385 | 4 | |
| 045-11 | Carper | Lavelle & Assoc. | | Family Transfer | A, M1, P45.1 | 44 | 2 | |
| Total | | | | | | 73.6499 | 8 | |
| Farm Land Protection Esmnts | | | | | | | | |
| 011-11 | BCFPB | Keller Engineers | 5/16/2011 | Conserv. Easement | A, M9, P2 | 74.436 | 1 | |
| 042-11 | Bryarly Trust | Keller Engineers | 10/6/2011 | Conserv. Easement | A, M18, P8 | 42.591 | 1 | |
| Total | | | | | | 117.027 | 2 | |
| TOTAL ARDEN | | | | | | 211.7183 | 18 | |
| FALLING WATERS DISTRICT | | | | | | | | |
| File # | Applicant | Engineer | Approved | Type | Dist., Tax Map, Parcel | Acreage | Lots | |
| Minor / Exempt Subdivisions | | | | | | | | |
| 005-11 | Randy & Mary Ward | | 3/14/2011 | Waiver | FW, M16, P23.1 | 0 | 0 | |
| 014-11 | Potomac Station | Panhandle Homes | 5/24/2011 | Merger | FW, M14, P3 | 3.18 | 3 | |
| 025-11 | Richard Zimmerman | Berry Surveying | 8/10/2011 | Resurvey | FW, M17, P55.1 | 0.6103 | 2 | |
| 032-11 | Leatherman | PC DiMagno | 8/24/2011 | Easement | FW, M7, P93.1 | 0.0344 | 0 | |
| 033-11 | Leatherman | PC DiMagno | 8/24/2011 | Easement | FW, M10, P116 | 0.0654 | 0 | |
| 034-11 | Leatherman | PC DiMagno | 8/24/2011 | Easement | FW, M10, P10.1 | 0.0942 | 0 | |
| 058-11 | Albert Boyce | Greg Yebernetsky | 12/13/2011 | Easement | FW, M14, P23 | 0.2204 | 0 | |
| 062-11 | Pill & Pill | Berry Surveying | 12/20/2011 | Merger | FW, M3L, P809 | 0.4939 | 2 | |
| Total | | | | | | 4.6986 | 7 | |
| Family Transfers | | | | | | | | |
| <i>NONE</i> | | | | | | | | |
| Total | | | | | | 0 | 0 | |
| Farm Land Protection Esmnts | | | | | | | | |
| <i>NONE</i> | | | | | | | | |
| Total | | | | | | 0 | 0 | |
| TOTAL FALLING WATERS | | | | | | 4.6986 | 7 | |

2011 Minor Project Activity by District

GERRARDSTOWN DISTRICT

| File # | Applicant | Engineer | Approved | Type | Dist.,Tax Map, Parcel | Acreage | Lots |
|------------------------------------|---------------------|---------------------|------------|------------------|-----------------------|-----------------|-----------|
| Minor / Exempt Subdivisions | | | | | | | |
| 003-11 | Tripp Spaur | Lavelle & Assoc. | 3/14/2011 | Plat of Easement | G, M10, P23.6 | 0.1121 | 0 |
| 024-11 | Mildred Hess Estate | PC DiMagno | 7/12/2011 | Resurvey | G, M21, P10.1 | 0.99 | 1 |
| 026-11 | Phil Cogar | Greg Yebernetsky | 8/10/2011 | Re-plat | G, M24, P p/o 47 | 4.6719 | 2 |
| 027-11 | DeHaven | Greg Yebernetsky | 8/10/2011 | Merger | G, M30, P48.1 | 65.1861 | 8 |
| 030-11 | Frye | Roberts Land Survey | 8/20/2011 | Resurvey | G, M19, P4 | 45.8752 | 1 |
| 051-11 | Ashton Prime Pr. | Michael Roberts | 11/21/2011 | Re-plat | G, MG8, P8 | 83.753 | 4 |
| 057-11 | John Ellis | Bruce Edens | 12/29/2011 | BLA | G, M29, P7 | 4.566 | 1 |
| Total | | | | | | 205.1543 | 17 |
| Family Transfers | | | | | | | |
| 008-11 | Phillip P. Cogar | Greg Yebernetsky | 3/23/2011 | Family Transfer | G, M24, P47 | 4.6719 | 2 |
| 016-11 | Pill & Pill | Greg Yebernetsky | 5/23/2011 | Family Transfer | G, M29, P24.3 | 3.2753 | 1 |
| 017-11 | Beverly McDonald | Berry | 6/9/2011 | Family Transfer | G, M27, P6 | 13.5007 | 1 |
| 031-11 | Russell Miller | Berry Surveying | 9/2/2011 | Family Transfer | G, M15, P2 | 36.8815 | 1 |
| 039-11 | Adams | Warren French | 10/24/2011 | Family Transfer | G, M29, P42 | 16.47 | 2 |
| 060-11 | Ronald Lewis | Greg Yebernetsky | 12/22/2011 | Family Transfer | G, M21, P/o 35 | 2.4722 | 1 |
| Total | | | | | | 77.2716 | 8 |
| Farm Land Protection Esmnts | | | | | | | |
| 013-11 | Robert Kaetzel | Ed Johnson & Assoc | | Con.Easement/BLA | G, M14, P39 | 0.47 | 1 |
| Total | | | | | | 0.47 | 1 |
| TOTAL GERRARDSTOWN | | | | | | 282.8959 | 26 |

HEDGESVILLE DISTRICT

| File # | Applicant | Engineer | Approved | Type | Dist.,Tax Map, Parcel | Acreage | Lots |
|------------------------------------|---------------------------------|-----------------------|------------|--------------------|-----------------------|-----------------|-----------|
| Minor / Exempt Subdivisions | | | | | | | |
| 002-11 | Andrea Briggs | PC DiMagno | 8/1/2011 | BLA | H, M8, P17 | 32.6663 | 1 |
| 010-11 | Panhandle Homes of BC | Davis Renn & Assoc | 4/12/2011 | BLA | H, M22 | 0.7331 | 1 |
| 018-11 | Patrick Norris | Ed Johnson & Assoc | 5/18/2011 | Resurvey | H, M12, P19 | 1.257 | 1 |
| 022-11 | Pebble Ridge | WHGA | 6/30/2011 | BLA | H, M33L, 33G, & 33R | 69.4 | 1 |
| 023-11 | David Hurst | David Hurst | 7/20/2011 | BLA | H, M8, P31 | 0.2144 | 1 |
| 037-11 | Mt. Zion Episcopal | Greg Yebernetsky | 9/22/2011 | Resurvey | H, M1, P48 | 0.557 | 1 |
| 047-11 | Kackley | Berry Surveying | 11/7/2011 | BLA | H, M36, P14.6, 16 | 2.7778 | 2 |
| 048-11 | Dugan | Berry Surveying | 11/7/2011 | Merger | H, M36, P16,32 | 6.6049 | 2 |
| 052-11 | LCS Services | Bennet, Brewer & Assc | 12/19/2011 | Resurvey/Transfer | H, M15, P8 | 78.44 | 1 |
| 053-11 | Thelma Shriver | Mike Roberts | 11/23/2011 | BLA | H, M20, P65.4, 65 | 1.3815 | 1 |
| 055-11 | Falling Waters Presbyterian Ch. | Polaris Land Surveys | 12/19/2011 | Merger | H, M22, P4 | 1.1257 | 1 |
| 064-11 | Forney | PC DiMagno | 1/19/2012 | Easement | H, M31, P32.2 | 0.4372 | |
| Total | | | | | | 195.5949 | 13 |
| Family Transfers | | | | | | | |
| 038-11 | Everhart | Warren French | 10/27/2011 | Family Transfer | H, M13, P7.2 | 8.99 | 2 |
| 054-11 | Kevin Green | PC DiMagno | | Fam. Transfer/Mrgr | H, M15, P16.4 & 50 | | 1 |
| Total | | | | | | 8.99 | 3 |
| Farm Land Protection Esmnts | | | | | | | |
| 041-11 | Clint Hogbin | Keller Engineers | 10/5/2011 | Conserv. Easement | H, M9, P1.2 | 51.428 | 1 |
| Total | | | | | | 51.428 | 1 |
| TOTAL HEDGESVILLE | | | | | | 256.0129 | 17 |

2011 Minor Project Activity by District

| MILL CREEK DISTRICT | | | | | | | | |
|------------------------------------|------------------|---------------------|-----------------|----------------|---------------------------------|-----------------|-------------|--|
| File # | Applicant | Engineer | Approved | Type | District,Tax Map, Parcel | Acreage | Lots | |
| Minor / Exempt Subdivisions | | | | | | | | |
| 015-11 | Randall Orsini | Greg Yebernetsky | 5/24/2011 | Merger | M, M7, P3.39 | 163.496 | 2 | |
| 043-11 | VanMetre | David Hurst | 11/3/2011 | Merger | MC, M18, P13.1 | 7.1659 | 1 | |
| 044-11 | Cogar | Greg Yebernetsky | 10/19/2011 | BLA | MC, M5R, P40 | 0.0121 | 1 | |
| 046-11 | Recht | Roberts Land Survey | 11/4/2011 | Easement | MC, M9, P8.3, 8.6 | 0.1825 | 1 | |
| 056-11 | Rieg | PC DiMagno | 12/15/2011 | BLA | MC, M14, P27,27.21, 27.25 | 11.2684 | 2 | |
| Total | | | | | | 182.1249 | 7 | |
| Family Transfers | | | | | | | | |
| NONE | | | | | | | | |
| Total | | | | | | 0 | 0 | |
| Farm Land Protection Esmnts | | | | | | | | |
| NONE | | | | | | | | |
| Total | | | | | | 0 | 0 | |
| TOTAL MILL CREEK | | | | | | 182.1249 | 7 | |
| OPEQUON DISTRICT | | | | | | | | |
| File # | Applicant | Engineer | Approved | Type | District,Tax Map, Parcel | Acreage | Lots | |
| Minor / Exempt Subdivisions | | | | | | | | |
| 001-11 | Elmer G. Powell | P.C. Dimagno | 1/10/2011 | BLA | O,MOP11, P28.4 | 0.2526 | 1 | |
| 004-11 | Joan Cain | David Hurst | 1/26/2011 | Resurvey | OP, M16, P68 | 1.2324 | 1 | |
| 006-11 | Project Olympus | Patton Harris Rust | 3/1/2011 | BLA | OP, M2, P1 and 1.2 | 91.8 | 1 | |
| 007-11 | Donna Hoffman | Berry Surveying | | BLA | OP,M6,P13.9 | 5.5177 | 1 | |
| 019-11 | Edward Robinson | Berry Surveying | 6/10/2011 | Resurvey | OP, M16B, P 37 | 0.9978 | 2 | |
| 028-11 | Siler | Roberts Land Survey | 8/10/2011 | Merger | OP, M12, P13.1, 26.1 | 0.5769 | 2 | |
| 029-11 | G W Moreland Jr. | Greg Yebernetsky | 8/12/2011 | BLA | OP, M10R, P17 & 18 | 0.0505 | 2 | |
| 050-11 | Timothy LeMaster | Peter Lorenzen | 12/8/2011 | Merger | O,M16,P15.33 &16 | 1.44 | 2 | |
| 059-11 | Stetson Snowden | Charles Sager | 12/16/2011 | BLA | OP, M10g, P66, 67 | 1.2 | 2 | |
| 061-11 | A & A Pools | Greg Yebernetsky | 12/19/2011 | BLA | OP, M10C, P45.2 | 0.8766 | 2 | |
| Total | | | | | | 103.9445 | 16 | |
| Family Transfers | | | | | | | | |
| NONE | | | | | | | | |
| Total | | | | | | 0 | 0 | |
| Farm Land Protection Esmnts | | | | | | | | |
| 012-11 | BCFPB | Keller Engineers | 5/16/2011 | Cons. Easement | OP, M19, P13 | 50.31 | 1 | |
| Total | | | | | | 50.31 | 1 | |
| TOTAL OPEQUON | | | | | | 154.2545 | 17 | |

Appendix A

Permit Activity Report

BERKELEY COUNTY ENGINEERING AND BUILDING INSPECTIONS
 400 WEST STEPHEN STREET, SUITE 202
 MARTINSBURG, WV 25401

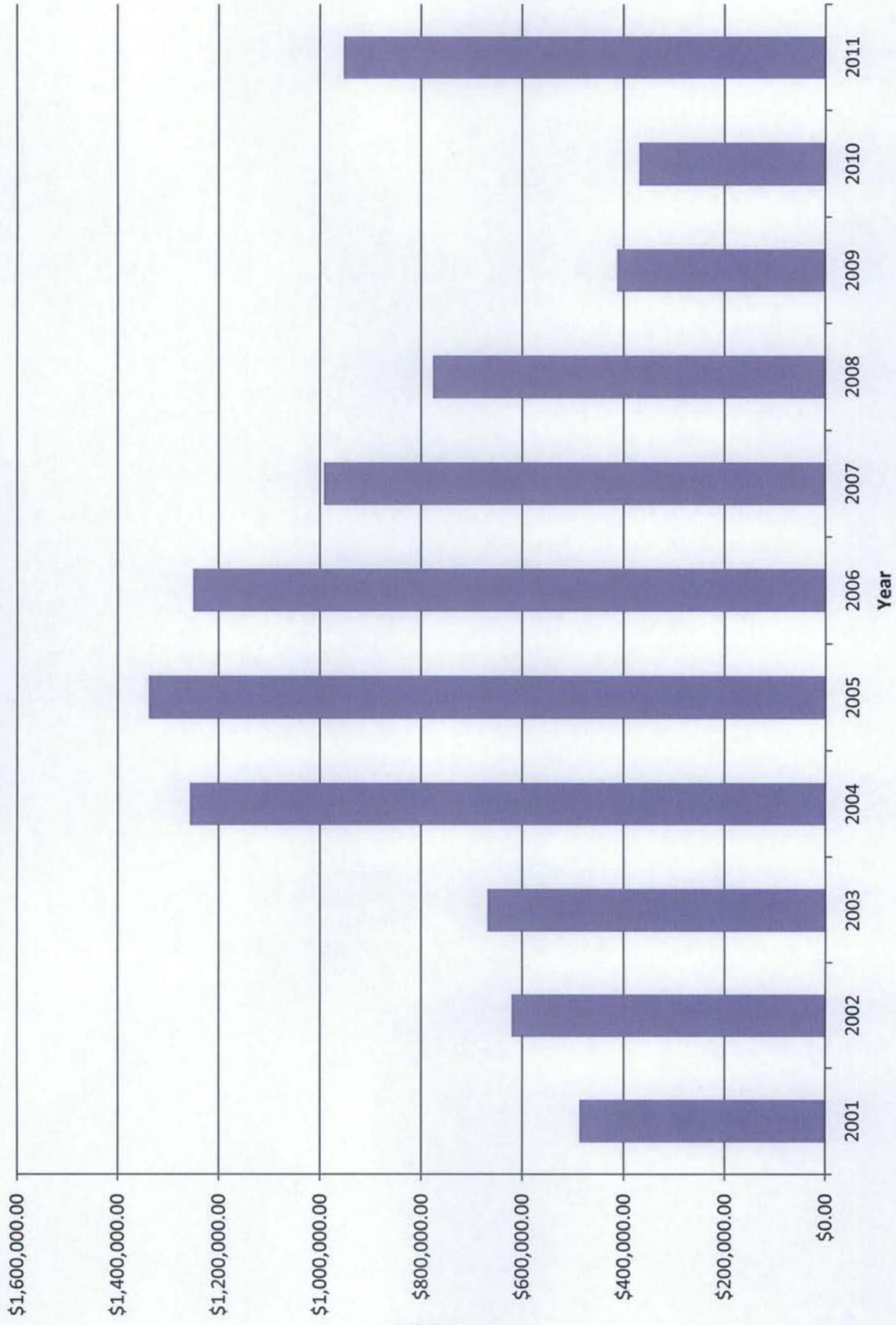
January - December 2011

| Category | # of Permits | Value | Fees Collected |
|-------------------------------|--------------|--------------------------|----------------------|
| New SF Homes | 184 | \$ 35,153,896.00 | \$ 113,922.85 |
| Townhouses | 94 | \$ 19,231,816.00 | \$ 41,352.04 |
| Duplexes | 14 | \$ 2,310,004.00 | \$ 7,846.16 |
| Apartment Bldgs | 0 | \$ - | \$ - |
| Multi Family Bldgs 5+ | 0 | \$ - | \$ - |
| Mobile Homes | 80 | \$ 2,350,412.00 | \$ 24,655.41 |
| Motel, Hotel | 0 | \$ - | \$ - |
| Other non housekeeping | 0 | \$ - | \$ - |
| New non residential | 25 | \$ 83,414,600.00 | \$ 368,183.62 |
| Amusement/Recreation | 0 | \$ - | \$ - |
| Churches | 1 | \$ 31,000.00 | \$ 1,060.00 |
| Industrial | 0 | \$ - | \$ - |
| Parking Garages | 0 | \$ - | \$ - |
| Service/Repair stations | 0 | \$ - | \$ - |
| Hospital/Institutional | 0 | \$ - | \$ - |
| Offices, Banks etc. | 15 | \$ 3,654,414.00 | \$ 17,581.72 |
| Public Works/Utilities | 0 | \$ - | \$ - |
| Schools/Education | 0 | \$ - | \$ - |
| Store/Customer Service | 4 | \$ 2,572,000.00 | \$ 16,628.12 |
| Other Non-Residential | 244 | \$ 1,836,209.76 | \$ 17,825.56 |
| Structures other than Bldngs | 646 | \$ 5,444,551.03 | \$ 61,637.47 |
| Residential Additions | 240 | \$ 3,368,442.00 | \$ 26,818.44 |
| Non-Residential Additions | 154 | \$ 84,463,390.62 | \$ 246,133.36 |
| Garages/Carports | 70 | \$ 1,331,466.80 | \$ 10,322.96 |
| Total Building Permits | 1771 | \$ 245,162,202.21 | \$ 953,967.71 |
| Residential Grading | 343 | Included | \$ 17,150.00 |
| Commercial Grading | 20 | | \$ 9,500.00 |
| Applications Received | 1799 | | |

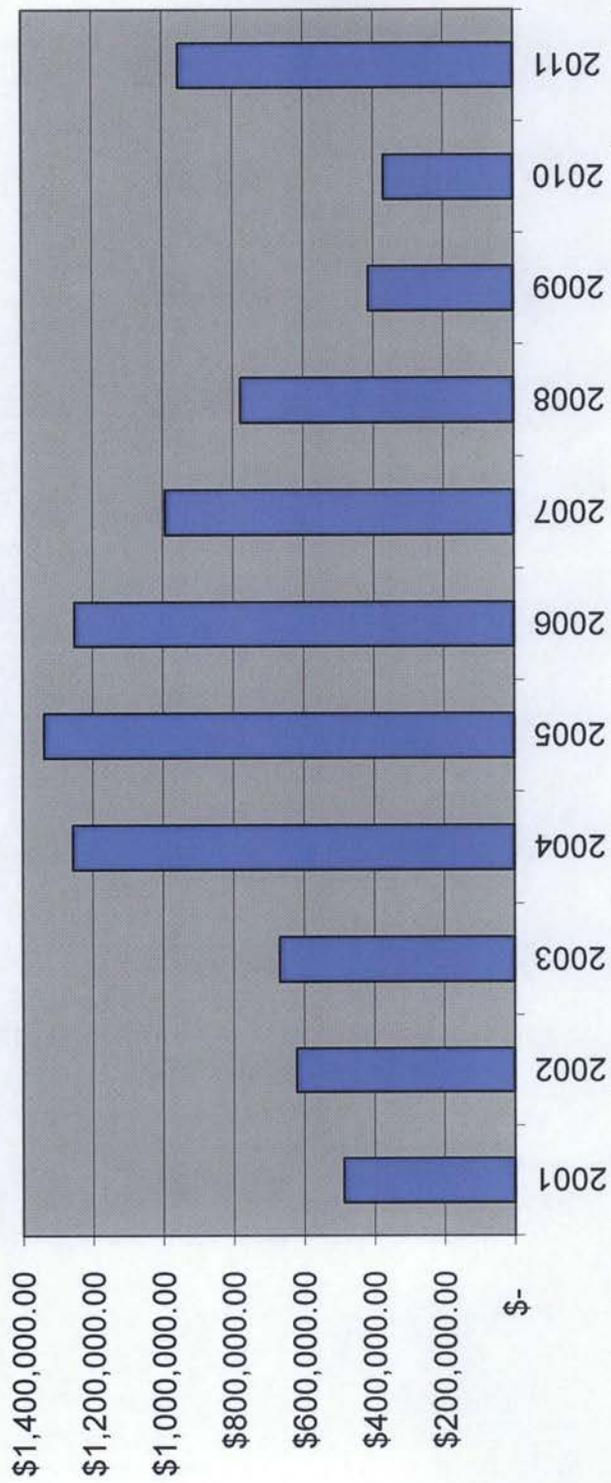
| Year | January | | February | | March | | April | | May | | June | | July | | August | | September | | October | | November | | December | | Total Permits | Inspections | Total Fees |
|------|---------|-----|----------|-----|---------|-----|---------|-----|---------|-----|---------|-----|---------|--|---------|--|-----------|--|---------|--|----------|--|----------|-----|---------------|-----------------|---------------|
| | Permits | | Permits | | Permits | | Permits | | Permits | | Permits | | Permits | | Permits | | Permits | | Permits | | Permits | | Permits | | | | |
| 1990 | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1991 | 43 | 68 | 157 | 202 | 199 | 203 | 184 | 150 | 135 | 131 | 62 | 79 | 1613 | | | | | | | | | | | 306 | | \$ 50,346.62 | |
| 1992 | 68 | 124 | 155 | 208 | 133 | 150 | 139 | 187 | 157 | 133 | 70 | 126 | 1650 | | | | | | | | | | | | | \$ 212,102.93 | |
| 1993 | 46 | 145 | 93 | 164 | 174 | 175 | 182 | 242 | 185 | 159 | 105 | 105 | 1775 | | | | | | | | | | | | | \$ 255,539.05 | |
| 1994 | 47 | 67 | 137 | 164 | 244 | 212 | 180 | 186 | 162 | 162 | 119 | 96 | 1776 | | | | | | | | | | | | | \$ 251,689.39 | |
| 1995 | 85 | 83 | 215 | 182 | 216 | 204 | 199 | 206 | 157 | 136 | 124 | 85 | 1892 | | | | | | | | | | | | | \$ 243,818.05 | |
| 1996 | 41 | 97 | 139 | 223 | 211 | 197 | 212 | 191 | 146 | 97 | 120 | 107 | 1781 | | | | | | | | | | | | | \$ 280,466.81 | |
| 1997 | 68 | 90 | 176 | 225 | 245 | 197 | 217 | 175 | 186 | 173 | 124 | 123 | 1999 | | | | | | | | | | | | | \$ 235,069.63 | |
| 1998 | 89 | 108 | 162 | 234 | 186 | 248 | 225 | 171 | 202 | 185 | 120 | 138 | 2068 | | | | | | | | | | | | | \$ 304,126.54 | |
| 1999 | 58 | 110 | 178 | 258 | 245 | 285 | 249 | 236 | 198 | 188 | 198 | 128 | 2331 | | | | | | | | | | | | | \$ 401,699.18 | |
| 2000 | 106 | 96 | 253 | 224 | 268 | 201 | 183 | 262 | 170 | 156 | 173 | 91 | 2183 | | | | | | | | | | | | | \$ 558,587.79 | |
| 2001 | 104 | 155 | 219 | 248 | 308 | 285 | 258 | 245 | 242 | 251 | 210 | 160 | 2685 | | | | | | | | | | | | | \$ 444,379.56 | |
| 2002 | 201 | 201 | 308 | 228 | 259 | 407 | 441 | 326 | 299 | 269 | 184 | 131 | 3254 | | | | | | | | | | | | | \$ 487,194.36 | |
| 2003 | 167 | 106 | 231 | 333 | 384 | 303 | 373 | 370 | 339 | 282 | 276 | 176 | 3340 | | | | | | | | | | | | | \$ 621,051.83 | |
| 2004 | 246 | 116 | 447 | 405 | 426 | 362 | 453 | 463 | 338 | 281 | 393 | 242 | 4172 | | | | | | | | | | | | | \$ 668,909.08 | |
| 2005 | 299 | 249 | 407 | 374 | 413 | 521 | 470 | 497 | 292 | 274 | 288 | 223 | 4307 | | | | | | | | | | | | | \$ 1,257,117.47 | |
| 2006 | 306 | 286 | 399 | 345 | 397 | 419 | 432 | 413 | 230 | 392 | 233 | 165 | 4017 | | | | | | | | | | | | | \$ 1,338,609.80 | |
| 2007 | 190 | 209 | 190 | 315 | 325 | 362 | 328 | 301 | 179 | 273 | 241 | 115 | 3028 | | | | | | | | | | | | | \$ 1,250,805.23 | |
| 2008 | 295 | 164 | 202 | 315 | 328 | 238 | 296 | 232 | 208 | 144 | 108 | 71 | 2601 | | | | | | | | | | | | | \$ 992,669.55 | |
| 2009 | 74 | 92 | 176 | 213 | 197 | 220 | 218 | 224 | 167 | 154 | 123 | 62 | 1920 | | | | | | | | | | | | | \$ 777,501.39 | |
| 2010 | 93 | 80 | 175 | 224 | 217 | 245 | 192 | 172 | 126 | 112 | 111 | 99 | 1846 | | | | | | | | | | | | | \$ 413,321.73 | |
| 2011 | 103 | 91 | 181 | 201 | 173 | 198 | 172 | 174 | 135 | 148 | 124 | 71 | 1771 | | | | | | | | | | | | | \$ 369,521.67 | |
| | | | | | | | | | | | | | | | | | | | | | | | | | | | \$ 953,967.71 |

| Year | Single Family | Townhouse | Mobile Home |
|------|---------------|-----------|-------------|
| 1994 | 523 | 9 | 311 |
| 1995 | 496 | 0 | 387 |
| 1996 | 498 | 9 | 338 |
| 1997 | 549 | 11 | 398 |
| 1998 | 623 | 7 | 345 |
| 1999 | 679 | 30 | 450 |
| 2000 | 664 | 32 | 335 |
| 2001 | 945 | 49 | 355 |
| 2002 | 1264 | 46 | 288 |
| 2003 | 1259 | 64 | 267 |
| 2004 | 1460 | 272 | 305 |
| 2005 | 1292 | 348 | 258 |
| 2006 | 1038 | 342 | 248 |
| 2007 | 613 | 241 | 197 |
| 2008 | 413 | 205 | 149 |
| 2009 | 261 | 132 | 111 |
| 2010 | 226 | 134 | 80 |
| 2011 | 184 | 94 | 80 |

Building Permit Fees Collected



Building Permit Fees Collected



New Residential Permits

