

**Berkeley County Assessor's Office**  
**400 West Stephen Street, Suite 208**  
**Martinsburg, WV 25401-3838**  
**Telephone 304-264-1904 Fax 304-262-8484**

2015 ASSESSMENT INFORMATION AVAILABILITY

2015 Real Estate Appraisal/Assessment information will be available for informal public review beginning January 12, 2015. My office staff will be available for questions and any informal review a property owner may desire. Our address and telephone number appear above.

If the assessed value of any real estate parcel has increased ten percent (10%), or more, Notice of Increase of Assessment will be mailed during the week of January 5, 2015.

If, after the Assessor's review, a property owner disagrees or believes his value(s) are not correct, the following procedure is available:

In accordance with West Virginia Code §11-3-24, the County Council shall convene for the purpose of reviewing and equalizing assessment made by the Assessor.

**No questions of class changes or late filing of farms shall be addressed, only questions of assessed value will be reviewed.**

The Berkeley County Council will convene as the Board of Review and Equalization in January 2015 and hold hearing in the County Council Chambers, 400 West Stephen Street, Suite 205, Martinsburg, West Virginia, as follows:

Thursday	January 29, 2015	2:00 PM- 4:00 PM
Tuesday	February 3, 2015	2:00 PM- 4:00 PM
Thursday	February 5, 2015	2:00 PM- 4:00 PM
Tuesday	February 10, 2015	2:00 PM- 4:00 PM
Thursday	February 12, 2015	2:00 PM- 4:00 PM
Tuesday	February 17, 2015	2:00 PM- 4:00 PM

**February 17, 2015 is the LAST date to submit review applications and appeal hearings.**

**\*February 19, 2015 is the final date for the Board of Review and Equalization to meet; this is NOT A HEARING DATE. On this date the Council will make it final determinations.\***

Appeal forms may be obtained at the addresses below or online at [www.berkeleywv.org](http://www.berkeleywv.org)

Berkeley County Council  
400 West Stephen Street, Suite 201  
Martinsburg, WV 25401  
Telephone 304- 264-1923  
Fax 304- 267-5049

or Berkeley County Assessor  
400 West Stephen Street, Suite 208  
Martinsburg ,WV 25401  
Telephone 304-264-1904  
Fax 304-262-8484

**If any person fails to apply for relief on the above scheduled days, he or she shall have waived their right to ask for corrections in their assessment list for the current year and shall not, thereafter, be permitted to question the correctness to their list as final fixed by the County Council, except on appeal to the Circuit Court.**