

**AGENDA Board of Directors Meeting**  
Berkeley County Development Authority  
Authority Conference Room, Martinsburg, WV  
March 8, 2017 at 9:30 a.m.

- I. Call to Order
- II. Determination of Members Present and Existence of a Quorum
- III. Proof and Filing by Secretary of Notice of Meeting
- IV. Reading and Disposal of Prior Unapproved Minutes of the Board and Executive Committee
  - A. February 8, 2017 Board Meeting
- V. Financial/Audit Committee Report
  - A. **ACTION ITEM**: Approval of Auditor for FY 15-16 Audit
- VI. Report of President
- VII. Reports of Chairpersons of Standing Committees
  - A. Executive Committee  
**Action Item**: Approval of By-Laws Addition of Committee
  - B. Business Development Committee
  - C. Marketing Committee
  - D. Human Resources Committee
- VIII. Executive Session to discuss real estate matters
- IX. Disposition of Unfinished Business
- X. New Business
- XI. Report of Staff
- XII. Other Reports and Announcements
- XIII. Adjournment

Note: The Berkeley County Development Authority reserves the right to change the order of the Agenda and to go into Executive Session to discuss subjects as appropriate.

**Posted to the Public: March 3, 2017**

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The mission of the Berkeley County Development Authority is to promote sustainable industrial and economic development and increased employment and tax base through the cooperative sharing of resources within the community.