



AGENDA
BOARD OF DIRECTORS' MEETING
Martinsburg-Berkeley County Convention and Visitors Bureau
126 E Race St. Martinsburg, WV 25401
Wednesday, June 12, 2017
10:00 am

I	CALL TO ORDER <ul style="list-style-type: none">• Approval of Agenda	Kristina Arntz
II	APPROVAL OF PREVIOUS BOARD MINUTES	Kristina Arntz
III	FINANCIAL REPORTS <ul style="list-style-type: none">• Monthly Reports (Balance Sheet and P&L)	Mark Jordan
IV	REPORTS <ul style="list-style-type: none">• Communications Assistant Report• Executive Director Report• Arts Report• Traveler Report• Lodging Report• Library/Community News	Samantha Cronk Mark Jordan Anna Howard Vanessa Williamson Kristina Arntz Kelly Tanksley
V	UNFINISHED BUSINESS <ul style="list-style-type: none">• Mini-Grant Submission	Various Mark Jordan
VI	NEW BUSINESS	Kristina Arntz
VII	ADJOURNMENT	Kristina Arntz