Berkeley County Council Meeting                                      January 7, 2016
                                                                 9:30 A.M.

Present:

Douglas E. Copenhaver, Jr., Councilperson
James P. Whitacre, Councilperson
Elaine C. Mauck, Councilperson
James R. Barnhart, Councilperson
Dan Dulyea, Councilperson
Alan J. Davis, County Administrator
Norwood Bentley, III, Legal Director
Penny Shewell, Office Administrator

Also Present: The Honorable John Small, Jr., County Clerk; Gwen Campbell, Procurement Coordinator; Kim Yurish-Mills, Deputy County Clerk; The Honorable Larry Hess, Assessor; Chris Overton, Grants Administrator; Tracie McCormick, Administrative Assistant II; Jeanne Mayhew, Administrative Assistant; Brian Ross, Engineering Director; Eddie Gochenour, Director, Berkeley County Homeland Security and Emergency Management; Adam Rouse, Project Designer; The Honorable Sheriff Kenneth Lemaster

Re: Preliminaries

The Morning Prayer was led by Larry Kump followed by the Pledge led by Sierra Wetzel.

Re: Call to Order

The Honorable John Small, Jr., County Clerk called the January 7, 2016 Berkeley County Council Meeting to Order at 9:35 A.M.

Re: Election of President – 2016 and Swearing in of President by County Clerk

Councilperson Dulyea nominated Councilperson Copenhaver for President of the Berkeley County Council for 2016. Councilperson Mauck seconded the motion. The motion carried unanimously.

Mr. Small swore in Councilperson Copenhaver as President for the Berkeley County Council for 2016.

Re: Election of Vice President – 2016 and Swearing in of Vice President by County Clerk

Councilperson Barnhart nominated Councilperson Whitacre as Vice President for the Berkeley County Council for 2016. Councilperson Mauck seconded the motion. The motion carried unanimously.
Mr. Small swore in Councilperson Whitacre as Vice President for the Berkeley County Council for 2016.

Re: Items from the Public

Alan Davis, County Administrator introduced Jeanne Mayhew, Administrative Assistant for the Berkeley County Council Office.

Re: Agenda

Vice President Whitacre made a motion to approve the Agenda for the January 7, 2016 Berkeley County Council Meeting. Councilperson Mauck seconded the motion. The motion carried unanimously.

Re: Consent Agenda

1. Purchase Order Log

There were no questions regarding the Purchase Order Log.

2. Internal Budget Revisions

Alan Davis, County Administrator reviewed the one (1) internal budget revision received.

3. Minutes

There were no changes to the December 31, 2015 Berkeley County Council Meeting minutes.

4. Changes in Status

President Copenhaver stated that a letter of resignation had been received from the County Clerk’s Office for John Alderton, Deputy County Clerk effective December 31, 2015.

President Copenhaver stated that a letter of resignation had been received from Central Dispatch for Jacqalynn Layne effective December 30, 2015.

President Copenhaver stated that a letter of salary increase had been received from the Circuit Clerk’s Office for Brenda Young, a part time employee making minimum wage whose hourly rate would be increasing from $8.50 per hour to $8.75 per hour due to the increase in minimum wage effective January 1, 2016.

5. Council Calendars

President Copenhaver reviewed the Council Calendar for the month of January.

6. Board and Commission Calendars

President Copenhaver reviewed the Board and Commission calendar for the month of January.
After reviewing the calendar it was determined that the meetings were off by one week and corrections were requested to be made.

7. Bond Reduction – New Hope Church – Engineering Department

President Copenhaver reviewed the Bond Reduction for the New Hope Church, received from the Engineering Department.

Re: Consent Agenda Approval

Councilperson Barnhart made a motion to approve the Consent Agenda for the January 7, 2016 Berkeley County Council meeting. Councilperson Mauck seconded the motion. The motion carried unanimously.

Re: Correction of Assessment Log, Apportionment of Assessment Applications, Deconsolidation and Consolidation of Properties Applications – Assessor’s Office

The Honorable Larry Hess appeared before the Council and presented two (2) Applications for Consolidation of Properties Applications.

Councilperson Dulyea made a motion to approve the two (2) Consolidation of Properties Applications. Councilperson Barnhart seconded the motion. The motion carried unanimously.

Mr. Hess presented two (2) personal tax exonerations for reason of office error totaling $215.36.

Councilperson Dulyea made a motion to approve the two (2) personal tax exonerations for reason of office error totaling $215.36. Councilperson Barnhart seconded the motion. The motion carried unanimously.

Mr. Hess presented one (1) real estate exoneration for reason of office error totaling $2.42.

Councilperson Dulyea made a motion to approve the two (2) real estate exonerations for reason of office error totaling $2.42.

Re: Board Meeting Reports

Councilperson Barnhart reported that he attended the Ensorga Groundbreaking Ceremony. He also reported that he attended the Telemon Board meeting where they reviewed the successes of 2015.

Councilperson Mauck reported that she attended the Ensorga Groundbreaking Ceremony. She also reported that she attended several business meetings.

Vice President Whitacre stated that he was unable to attend the Planning Commission meeting due to the birth of his new grandson.

Councilperson Dulyea reported that he attended the Airport Authority board meeting and reported that there is very little participation from Jefferson County. He also reported that he attended the Ensorga Groundbreaking Ceremony. He stated that as he sat at the ceremony he noticed there were
approximately 100 people in attendance for the ceremony to celebrate the recovery of garbage, but cannot get people to attend a meeting for a recovery center to celebrate the recovery of life.

President Copenhaver reported that he attended the Ensorga Groundbreaking Ceremony. He reflected back to 2009 when this project first began and gave credit to former County Council President Bill Stubblefield for his efforts and his work to bring Ensorga to Berkeley County stating that Bill Stubblefield and his wife Bonnie took a trip overseas to tour an Ensorga plant in progress to see the first hand what the impact could be on Berkeley County, which was a self-funded trip and no funds were provided by the county for this trip. President Copenhaver further stated that Ensorga had invested over $25 million dollars into their facility.

Re: Board and Commission Vacancies

There were no Board and Commission vacancies addressed.

Norwood Bentley, Legal Director advised the Council that the vacancies on the Board of Zoning Appeals could be filled by an applicant that resides anywhere in the county.

Re: Honorary Councilperson

Councilperson Mauck introduced Sierra Wetzel, a senior at Martinsburg High School. Ms. Wetzel stated that she planned to attend Shepherd University and study to become a Veterinarian. Councilperson Mauck swore in Ms. Wetzel as Honorary County Councilperson and presented her with certificate.

Re: Maria Childers, Fiduciary Supervisor

Estate Accounts, Month of January, 2016
Estate Hearings to be Scheduled

Maria Childers, Fiduciary Supervisor appeared before the Council and presented forty five (45) Estate Accounts for the month of January.

Councilperson Barnhart made a motion to approve the forty five (45) Estate Accounts as presented by Ms. Childers. Councilperson Mauck seconded the motion. The motion carried unanimously.

Ms. Childers did not have any Estate Hearings to schedule.

Re: Employee of the Month Presentation

Councilperson Dulyea introduced Adam Rouse, Project Designer as “Employee of the Month” for the month of January. Mr. Rouse was presented with a certificate and will receive 4 hours of paid leave.

Re: Interview Board and Commission Vacancies

Megan Michaels – Candidate – Development Authority

Megan Michaels appeared before the Council as a candidate for the Development Authority. The Council interviewed Ms. Michaels.
Re: Alan Davis, County Administrator
County Council Board Assignments – 2016
WRNR Radio Program Schedule – 2016
WEPM Radio Program Schedule – 2016
Change in Mileage Reimbursement Rate

The Council requested to keep their board assignments the same as 2015 with the exception of Councilperson Dulyea taking over the Public Service Sewer District Board from President Copenhaver. Councilperson Barnhart requested to fill the second vacancy for a county liaison on the MPO Board.

The Council members reviewed the WRNR and WEPM Program radio schedules and will sign up for requested dates.

Mr. Davis reviewed the Memo from the IRS regarding the change in mileage rates from $0.57 to $0.54.

Councilperson Barnhart made a motion to approve the change in mileage rates from $0.57 to $0.54 effective January 1, 2016. Councilperson Dulyea seconded the motion. The motion carried unanimously.

Re: Larry Hess, Assessor
FY 2016-17 Proposed Valuation Fund Budget

The Honorable Larry Hess, Assessor appeared before the Council and presented his FY 2016-17 proposed valuation fund budget. Mr. Hess requested a 2% allocation of funding for the valuation account. A discussion followed regarding the Assessor’s budget by the Council and Mr. Hess.

Councilperson Dulyea made a motion to approve the 2% allocation of funding for the Assessor’s valuation fund. Councilperson Mauck seconded the motion. The motion carried unanimously.

Re: President Copenhaver
Presentation of Service Weapon – Retired Captain D. Scott Richmond

Retired Captain D. Scott Richmond appeared before the Council and was presented with his service weapon. The Council congratulated Mr. Richmond and wished him luck on his new venture in life. Many others spoke regarding his years of service to Berkeley County and wished him well.

Re: Items from the Public

James Boyd, a recovering heroin addict appeared before the Council and spoke about the need for a recovery center in Berkeley County and hope for heroin addicts.

President Copenhaver reviewed a report received from 911 Central Dispatch on the number of calls received and responded to regarding drug overdoses in Berkeley County.
Re: Recess

Councilperson Barnhart made a motion to Recess the January 7, 2016 Berkeley County Council meeting. Councilperson Mauck seconded the motion. The motion carried unanimously.

Submitted by: ______________________________

Penny Shewell, Office Administrator

Approved by: ______________________________

Douglas E. Copenhaver, Jr., President

January 21, 2016