

Public Notice
Request for Proposal
Transportation Study

The Berkeley County Commission is seeking proposals from qualified architects/engineers to Complete a Study for a Bicycle/Pedestrian Pathway on Edwin Miller Blvd from Trooper Drive to Forbes Drive. Sealed bids shall be accepted until 4:00 PM December 1, 2010. Bids will be opened 11:00 am, prevailing time on December 2, 2010 at the Berkeley County Commission meeting. Bids shall be submitted in a sealed envelope labeled: "Transportation Study." Specifications may be obtained on the Berkeley County Web Site, <http://www.berkeleycountycomm.org>

The Berkeley County Commission reserves the right to reject any and all bids and to waive any information in the request for bids and to award the bid in whole or in part for the best interest of the County to the most qualified bidder.

Specifications

Complete a study for a Bicycle/Pedestrian Pathway on Edwin Miller Blvd from Trooper Drive at Shenandoah Village Apartments to Forbes Drive.

Scope of Work should include (but not be limited to):

- 1) List of tasks to be accomplished in order of relative importance
- 2) Anticipated schedule for performing the study (deadline to complete study is August 1, 2011)
- 3) Conceptual design of the pathway
- 4) Cost estimates
- 5) Study must be presented in a format that can be used to submit for "Intent-To-Apply" for Transportation Enhancement Grant funding

Procurement of said services shall be in accordance with Federal and State laws, rules and regulations. All architects/engineers interested in being considered for this project must submit a proposal detailing qualifications, technical expertise, related prior experience, location of the office in which the work will be performed, work to be subcontracted, and management and staffing capabilities.

Bid Application

Bidder shall fill in the information requested below in order for this bid to be accepted. Deliver form and 5 copies of all proposal information in a sealed envelope marked "Transportation Study" to:

Berkeley County Commission
400 W Stephen St, Suite 201
Martinsburg, WV 25401

The Edwin Miller Blvd Pathway Project Study is funded by a Transportation Authority Governor's Community Participation Grant. Questions should be directed to:

Kathy Mason, Berkeley County Development Authority
304-267-4144

Proposals will be accepted until 4:00 pm local prevailing time on **Wednesday, December 1, 2010** at the Berkeley County Commission offices located at 400 West Stephen Street, Suite 201. At 11:00 am on Thursday, December 2, 2010, bids will be publically opened and read out loud. Bids received after the scheduled closing time for receipt of bids shall not be considered.

Bidder's Name and Address: _____

Name of Contact Person: _____

Telephone Number: _____

Email: _____

The following information shall be attached to the bid form:

1. Affidavit of no conflict of interest
2. Copy of Business License

AFFIDAVIT OF NO CONFLICT OF INTEREST

Transportation Study

The undersigned, being duly sworn, hereby affirms and says that no employee, official, or elected officer of Berkeley County has a proprietary interest in the company, corporation, partnership or other organization furnishing the goods and/or services under the above-referenced contract, or stands to benefit personally from the furnishing of such goods or services as referenced above. The undersigned hereby further affirms that he or she is fully and duly authorized by appropriate corporate/limited liability company proceedings to make this oath on behalf of the corporation/partnership/limited liability company.

FIRM: _____

By _____ (seal)

Name: _____

Title: _____

Date: _____

ATTEST: _____

Secretary

STATE OF _____

COUNTY/CITY OF _____, to wit:

Subscribed and sworn before me this _____ day of _____

Notary Public

My commission Expires: _____