

**Public Notice
Invitation to Bid
Vehicle Computer Mounting Hardware**

Sealed bids will be received by the Berkeley County Commission at 400 West Stephen Street Suite 201, Martinsburg WV 25401, until 4:00 P.M. prevailing time Wednesday, August 5, 2009. Bids will be opened and read aloud on Thursday, August 6, 2009 at 11:20 A.M. prevailing time. **Bids shall be for the purchase of Vehicle Computer Mounting Hardware for the Berkeley County Sheriff's Department.**

Specifications are available in the Finance/Purchasing Department of the County Clerk, 110 West King Street-Second Floor, Martinsburg, WV 25401, Monday-Friday, 9:00-5:00 P.M., calling (304) 264-1924, or on the County website; www.berkeleycountycomm.org .

Sealed envelopes should be clearly marked ***Bid Enclosed-Vehicle Computer Mounting Hardware***".

The County Commission reserves the right, as the interest of Berkeley County may require, to reject any and all bids and to waive any informalities in the requests for proposals and to award the bid in whole or in part for the best interest of the County to the most qualified bidder. Firms owned by women and minorities are encouraged to bid.

By order of
The Berkeley County Commission

Ronald K. Collins, President

Sealed bids shall be received for the purchase of Vehicle Computer Mounting Hardware for the Berkeley County Sheriff's Department.

Minimum Specifications:

- (10) Dodge Chargers
- (40) Ford Crown Victoria's
- (11) Dodge Durango's

Mounting: functionality:

Equipment must be designed to mount (1) standard laptop computer & accessories. (Note: most of our laptops are from the Dell ATG E6400 product line.)

Additional functionality:

- *Provide storage for (1) cell phone/PDA/blackberry
- *Provide laptop screen support when open.
- *Provide exterior light (moveable) for keyboard & work area.
- *Provide fastening system for laptop that allows full closure of screen
- *Mounting apparatus must provide 360 degree turning radius
- *Mounting apparatus must also provide an adjustable height working surface
- *All hardware must provide a **drilling** free installation kit

All pricing must include shipping charges to 400 West Stephen Street, Martinsburg, WV 25401.

Questions regarding this bid announcement should be directed to Mr. Gary Wine, IT Director at 304-267-5113.

Questions regarding billing should be directed to Mrs. Marsha Kelley, Director of Finance & Purchasing at 304-264-1924.

BID APPLICATION

Bidder must fill in the information requested below in order for this application to be accepted. Deliver form in sealed envelope marked "Bid Enclosed – Vehicle Computer Mounting Hardware" to:

Berkeley County Commission
400 West Stephen Street-Suite 201
Martinsburg, West Virginia 25401

Bids **must** be received by 4:00 p.m., Wednesday, August 5, 2009. Bids will be opened on Thursday, August 6, 2009, at the Berkeley County Commission meeting, at 11:20 a.m. prevailing time.

Vendors Name and Remittance Address: _____

Vendors Name and Address for all other correspondence if different from remittance: _____

Name of Contact Person: _____

Telephone Number: _____

Base Purchase Price: _____

Delivery Charge: _____

Total bid amount: _____

Please include any literature you would like to have considered or you deem as important along with all requested material.

****All lines on this form must be filled in for this application to be considered complete.**